

**IDAHO HOUSING AND FINANCE ASSOCIATION
STATEMENT OF POLICY AND RULES CONCERNING ISSUANCE OF BONDS
FOR NONPROFIT FACILITIES**

During the 1997 Session of the Idaho Legislature the Idaho Housing and Finance Association (“IHFA”) was granted the authority to issue bonds and make loans for nonprofit facilities to be owned by nonprofit organizations. A nonprofit organization is defined as qualified under the laws of Idaho as a nonprofit corporation. This Statement of Policy and Rules sets forth general guidelines and standards for such financings.

I. Legislative Intent. It is the intent of the said legislation that IHFA utilize its bond financing and administration expertise on behalf of qualified Idaho nonprofit organizations to facilitate access to tax exempt financing currently permitted under U.S. Treasury regulations and federally taxable financings not otherwise available to nonprofit organizations.

II. Housing Eligibility. Housing is a qualified use for nonprofit facilities’ tax exempt financing. In most cases, IHFA’s residential housing programs will provide the most advantageous funding opportunities for a prospective borrower. However, in some cases, the nonprofit facilities financing may be the most appropriate resource for funding a project.

III. Application. Each nonprofit organization seeking financing must have submitted an application to IHFA on such form as it may require describing the facilities to be financed, the organization, the public purpose and benefit, the amount of the financing, and such other matters as staff may deem relevant, all as further set forth in sections VII and VIII below. A qualified applicant shall be a nonprofit organization qualified to do business under Idaho law.

IV. Public Purpose Review. Upon receipt of an application, IHFA will conduct an informal review of the nonprofit facilities proposed for financing to determine that such facilities will serve a public purpose as provided in the enabling legislation.

Also, for tax-exempt financings a public hearing will be held (a “TEFRA Hearing”), as required under the Internal Revenue Code of 1986 (the “Code”), to receive public testimony regarding the proposed issuance of tax-exempt bonds and the location and nature of the proposed project to be financed. After the TEFRA Hearing, IHFA will submit the proposal to the Governor for approval as required under the Code. IHFA must receive the Governor’s approval prior to IHFA’s issuance of its tax-exempt bonds.

V. Annual Compliance. IHFA may require that for each project financed the nonprofit owner submit to the bond owner and/or IHFA annually a certified statement setting forth the compliance of the project with all tax and other financing covenants applicable to the project. IHFA shall have the right to review and monitor the same for compliance.

VI. Statement of Official Intent. After reviewing the application of the nonprofit organization for financing, the President and Executive Director, Vice President, Project Finance or the Chief Financial Officer of IHFA, may issue a statement of official intent pursuant to the Code and related regulations, which allows the nonprofit to begin accruing project expenses for possible reimbursement from tax-exempt bond proceeds. The statement of official intent issued

by IHFA shall be solely for the purpose of meeting the requirements of the Code and related regulations and is not an indication, in any way, that the project has met IHFA's financing requirements or is receiving approval from IHFA's Board of Commissioners.

VII. Financing Approvals – Public Charter School Facilities Program. All nonprofit facilities financings requested under the Public Charter School Facilities Program, Section 33-5218, Idaho Code (the “Charter School Facilities Program”), for Idaho public charter schools shall be approved by IHFA's President and Executive Director, Vice President, Project Finance, or the Chief Financial Officer (the “Authorized Officers”) and the Board of Commissioners pursuant to the process provided below. Those nonprofit facilities not requesting financing under the Charter School Facilities Program shall proceed by the provisions of Article VIII of this Policy. Authorized Officers for signing and executing related documents shall be designated in applicable authorizing resolutions.

A. Initial Review. Prior to submitting the financing to the Board of Commissioners for approval, the following shall occur:

1. IHFA must receive the completed State Credit Enhancement Financing Application Packet and all documentation, financial information, and certifications required thereunder, including but not limited to, a letter of intent to provide financing from a bond purchaser, underwriter, letter of credit bank, bank or other financial institution or other similar evidence of available financing acceptable to IHFA;
2. An Authorized Officer must approve such application;
3. IHFA must receive a financing plan for the nonprofit charter school project;
4. IHFA staff shall complete due diligence as to the public purpose and public benefit of the proposed nonprofit charter school project and confirm that there is no recourse or liability to IHFA and that the school meets the requirements of the Charter School Facilities Program;
5. Once an Authorized Officer has approved the application, the requested amount of financing and credit enhancement will be reserved for the charter school, and this reservation will be valid for twelve (12) months from the date of the approval;
6. IHFA will accept qualified applications in the order they are submitted until the available capacity for the Charter School Facilities Program is utilized. Since the available capacity is limited, qualified applications submitted to the IHFA Board will be chosen for approval based on the earliest completed application submission date; and
7. IHFA shall receive a formal commitment, term sheet or similar evidence from the bond purchaser, underwriter, letter of credit bank, bank or other financial institution and near final drafts of financing documents.

B. Board Approval and Bond Issuance.

1. Upon satisfaction of the requirements set forth in VII.A. above, a resolution shall be submitted to the Board of Commissioners for consideration to approve the issuance of the bonds and the execution of the various bond documents. The resolution can approve the specific financial terms of the bonds or approve certain parameters for such terms (such as limitation on interest rate, amounts, maturity, etc.).
2. Prior to the issuance and delivery of the bonds, the following shall occur:
 - (a) related to the issuance of tax-exempt bonds, IHFA shall hold a TEFRA Hearing and obtain the Governor's approval, as required by the Code;
 - (b) IHFA shall (i) have received an opinion from special counsel to IHFA opining on the constitutional validity of the Charter School Facilities Program in a form acceptable to the President and Executive Director and IHFA's legal counsel, or (ii) file a petition for judicial confirmation under Title 7, Chapter 13, Idaho Code, and obtain a judgment judicially confirming the legality and validity of the Charter School Facilities Program, with IHFA's costs therefore to be reimbursed by the applicant;
 - (c) the bond amount calculation under Section 33-5218(8)(b), Idaho Code, shall have been satisfactorily completed; and
 - (d) an Indemnification and Compensation Agreement prepared by counsel to IHFA shall be entered between IHFA and the nonprofit public charter school.

VIII. Financing Approvals – All Other Nonprofit Facilities Financings. All other nonprofit facilities financings not utilizing the Charter School Facilities Program identified in VII above shall be approved by IHFA's Authorized Officers and Board of Commissioners pursuant to the process provided below. Authorized Officers for signing and executing related documents shall be designated in applicable authorizing resolutions.

A. Initial Review. . Prior to submitting the financing to the Board of Commissioners for approval, the following shall occur:

1. IHFA must receive the completed nonprofit facilities application;
2. An Authorized Officer must approve such application;
3. IHFA must receive a financing plan for the nonprofit facilities project, a letter of intent to provide financing from a bond purchaser, underwriter, letter of credit bank, bank or other financial institution or other similar evidence of available financing acceptable to IHFA, and near final drafts of financing documents; and

4. IHFA staff shall complete due diligence as to the public purpose and public benefit of the proposed nonprofit facilities project and confirmation that there is no recourse or liability to IHFA.

B. Board Approval and Bond Issuance.

1. Upon satisfaction of the requirements set forth in VIII.A. above, a resolution shall be submitted to the Board of Commissioners for consideration to approve the issuance of the bonds and the execution of the various bond documents. The resolution can approve the specific financial terms of the bonds or approve certain parameters for such terms (such as limitation on interest rate, amounts, maturity, etc.).

2. Prior to the issuance and delivery of the bonds, the following shall occur:

- (a) related to the issuance of tax-exempt bonds, IHFA shall hold a TEFRA Hearing and obtain the Governor's approval, as required by the Code; and

- (b) an Indemnification and Compensation Agreement prepared by counsel to IHFA shall be entered between IHFA and the nonprofit organization.

IX. Nonrecourse Financing. IHFA may only engage in nonprofit bond financing as long as the bond or note provides that the financing is nonrecourse to IHFA, that there is to be no liability to, and no claims against, IHFA, its commissioners, officers or employees and its assets are not at risk as a result of the transaction and as long as all costs of the transaction are paid for by the parties benefiting from the financing. The initial purchaser or underwriter of the Bonds shall acknowledge language in the bond documents to this effect. There shall be indemnification of IHFA by the borrower nonprofit organization against any losses or expenses that IHFA may incur arising out of the transactions and indemnification by the underwriter or purchaser to the extent deemed necessary and practicable by the President and Executive Director or Executive Vice President and Chief Financial Officer.

X. Financing Alternatives. There shall be at least the following alternative permitted methods of financing:

- A. Public Retail Issuance. Bonds may be issued by IHFA and sold to the general public through the retail bond market or other placement, provided the above policy issues have been met. Such bonds must be rated at least as high as the general obligation rating of IHFA either on a standalone basis or through an unconditional and irrevocable letter of credit or other credit enhancement acceptable to IHFA (with a trustee selected by IHFA), rated at least as high as the general obligation rating of IHFA, with all parties and documents subject to the approval of IHFA. IHFA must approve all parties to the transaction. IHFA, in its discretion, may impose additional requirements for such a transaction or may require that the transaction proceed as a Limited Offering (below) upon

the recommendation of the President and Executive Director, Vice President, Project Finance or Chief Financial Officer.

B. Limited Offering.

1. Transactions Rated at Least BBB. IHFA would permit issuance of its bonds, to be sold to qualified institutional buyers or other accredited investors under the federal securities laws and without a letter of credit or other credit enhancement, provided that 1) the bonds are rated at least BBB; 2) the bonds are issued in minimum denominations of at least \$25,000; and 3) the underwriter or purchaser certifies that all bonds have been sold to qualified institutional buyers or other accredited investors as defined by the federal securities laws. If bonds are rated at least as high as a rating on the general obligation bonds of IHFA, the authorized denominations may be reduced to \$5,000.

2. Transactions Rated below BBB or Unrated Transactions. IHFA would permit issuance of its bonds, to be sold to qualified institutional buyers or other accredited investors and without a letter of credit or other credit enhancement, provided that the above policy issues in I through IX above have been met and provided further that 1) the bonds are only placed with qualified institutional buyers or accredited investors within the provisions of the federal securities laws; 2) are in minimum denominations of at least \$100,000 or \$25,000 if the bonds are purchased by an investment manager or similar entity and placed in accounts of accredited investors or qualified institutional buyers that the entity actively manages, and if such bonds are sold outside of such account system, the denominations are increased to at least \$100,000 or to \$250,000 if no future qualified investor restrictions are to be imposed; and 3) the bonds will be subject to transfer only to qualified institutional buyers or accredited investors as provided in the investor letter, mentioned below. Transfer shall only occur upon a certification by the bond transferor or transferee that all such conditions have been met and /or acceptance of a bond containing language to that effect. Each purchaser of bonds or its investment manager or similar representative at bond closing shall provide an investor letter representing and acknowledging that said purchaser meets all requirements as a “qualified institutional buyer” or an “accredited investor” under applicable federal security laws, that none of the assets or revenues of IHFA secure the bonds, that the bonds are payable solely from the revenues and assets of the nonprofit borrower, that the purchaser has reviewed all the information regarding such assets and revenues it needs to decide to purchase the bonds and that IHFA is to incur no liability or claim for liability arising out of the bond transaction. The bond shall contain similar provisions which shall bind all future bond purchasers. IHFA must approve all parties to the initial transaction which may be by adoption of the initial or final bond resolution. Alternatively, in bond transactions where the minimum denomination is at least \$250,000, there is no requirement that future bond purchasers be bound by those provisions applicable to purchasers of bonds at initial closing.

C. In order to better implement the intent of this Policy and upon receipt of reasonable evidence, the President and Executive Director, Vice President, Project Finance or Chief Financial Officer on a case by case may waive any of the above requirements as long as it is determined that such waiver will not prevent substantial compliance with this Policy.

D. In any event, all bonds must be exempt from registration with the SEC under applicable securities laws.

XI. Bank Qualification. At the beginning of each calendar year, IHFA will review its expected non-profit bond issuance activity for the coming year. This review will include historical trends, financing proposals in process, and potential non-profit bond uses. If IHFA staff and legal counsel determine that calendar year bond issuance is reasonably expected to be less than \$10 million, non-profit bonds will be issued as bank qualified until such expectation changes or until the beginning of the next calendar year. If IHFA staff and legal counsel determine it is reasonable to expect a bond issuance level greater than \$10 million, then bonds will be issued as non-bank qualified unless it is later determined that the \$10 million level will not be exceeded.

XII. Origination Fee and Servicing/Compliance Fee. In addition to payment of all transaction expenses, the nonprofit organization in each case shall pay to IHFA an origination fee and a servicing/compliance fee based on a minimum and sliding scale depending on the transaction size which shall be determined and approved by IHFA on a transaction by transaction basis.