

**Coordinated Entry Committee Minutes
October 24, 2017**

Present: Steve Bonnar-Region 2; Leanne Trappen-Region 4; BJ Stensland-Region 5, Bill Campbell-Region 6; Heidi Smith-DHW; Justine Murphy-PATH; Dana Wiemiller-IHFA;

Not Present: Heather Eddy; Region 1; Wyatt Schroeder-Region 3; Brian Dale-HUD; Ann Fitzsimmons-VA; Pam Thompson-Kootenai Health; Brady Ellis-IHFA; Jennifer Otto-IHFA

NEW ITEMS:

1. Vote to Recommend Board Approval of Revised *CES Operating Procedures*
 - a. Dana reiterated the purpose of the meeting to vote on a recommendation to forward the revised *CES Operating Procedures* to the IHCC Board for approval. She summarized the revisions, which include:
 - i. Removing references to the VI-SPDAT and referring to a more general CoC-approved vulnerability assessment tool
 - ii. Revising the access point selection process to better conform to how the process is actually being done
 - iii. Including additional language on the role of the HMIS Lead
 - iv. Revising references to specific HMIS data entry activities in the housing referral process
 - b. A motion to recommend the revised Coordinated Entry Operating Procedures to the IHCC Board for approval was made by Steve and seconded by Heidi. The motion was approved by unanimous vote.

2. Meeting adjourned.