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**Section #1 – Project Site Information**

Include the following information. Check the box beside each item to indicate the information has been provided to IHFA.

- ☐ Complete legal description if available.
- ☐ Property address for the site. If the address has not been issued or is too new to find on satellite imaging, the provide the closest searchable address and a map showing relation to the site.
- ☐ Detailed Google and Plat maps of the exact location of the proposed site.
- ☐ All contemplated actions that will be part of the projects (i.e. new construction, acquisition only, acquisition repair/rehabilitation, reconstruction, demolition, infrastructure, etc.) including any action(s) taken before and after IHFA involvement.
- ☐ Historical (past) uses of the site back to 1940.
- ☐ Indicate all sources of federal funds that might be used in this project.
- ☐ Storm water drainage plan (new construction).
- ☐ Description of materials to be used.

**Applicant Name:** \_\_\_\_\_

1. Project Name: \_\_\_\_\_

2. Project Site Location(s): \_\_\_\_\_

3. Contact Person: \_\_\_\_\_

4. Address: \_\_\_\_\_

5. Telephone Number: \_\_\_\_\_

6. Email Address: \_\_\_\_\_

**Section #2 – Project Federal Funding**HOME Funds: Yes ☐ No ☐ Anticipated Amount: \$ \_\_\_\_\_HTF Funds: Yes ☐ No ☐ Anticipated Amount: \$ \_\_\_\_\_NSP Funds: Yes ☐ No ☐ Anticipated Amount: \$ \_\_\_\_\_SHOP Funds: Yes ☐ No ☐ Anticipated Amount: \$ \_\_\_\_\_Other Federal Funds: Yes ☐ No ☐ Anticipated Amount: \$ \_\_\_\_\_

(i.e. CDBG, PHA Vouchers, etc.)

Total Proposed Federal Funding: \$ \_\_\_\_\_

Total Non-Federal Funding: \$ \_\_\_\_\_

Total Project Cost from all sources: \$ \_\_\_\_\_

**Section #3 – Environmental Factors and Threshold Information****Environmental Factors & Threshold Form***IHFA will complete the environmental review.**This checklist is the preliminary tool to indicate potential environmental issues and nuisances with a potential project site. Please provide a “yes” or “no” response to each threshold item below. If a factor or threshold is unknown or not applicable, indicate in the “Comments” column.*

FACTOR	THRESHOLD	YES OR NO	COMMENTS
NOISE	a. Freeway or busy road within 1,000 feet.		
	b. Railroad within 3,000 feet.		
	c. Airport within 2,500 feet.		
	d. Any other noise sources threshold criteria		
RAILROADS	Identify any railroad lines within 3,000 feet from the subject property. Identify the location of the right of way in relation to the project property line.		
HISTORIC PRESERVATION	a. The site is known or suspected to contain archaeological resources.		
	b. Site is in, or is adjacent to, an established or proposed historic district or conservation district.		
	c. Site/existing building is known to be listed in the National Register of Historic Places, or is listed in a local cultural resources inventory.		
	d. Site currently has any structure on it which is 45 or more years old.		

LEAD-BASED PAINT	Was the structure built before January 1, 1978?		
FLOODPLAIN	ANY part of the site or integral offsite development is known to be located within the 100-year floodplain (a 500-year flood for critical actions) or a FFRMS floodplain.		Flood insurance is required until the final <i>Letter of Map Revision</i> is provided to IHFA, if this is an option.
WETLANDS	ANY portion of the site or integral offsite development is known to include jurisdictional wetlands. ("Wetlands" are distinguished by water, vegetation, and soil conditions, and may not be readily apparent to the lay person).		In all cases, the wetlands must be delineated.
ODORS	The site is within a mile of odor producing facilities (dairies, asphalt plants, industrial facilities, sewage treatment, etc.).		
HIGH VOLTAGE POWER TRANSMISSION OR OTHER TOWERS	Site is within the fall distance of towers.		All residential structures must be outside the engineer fall distance of any tower.
EXPLOSIVE OR FLAMMABLE HAZARDS	Within a one-mile radius of the site, is there a direct line of sight from any part of the site to any hazard, which is not shielded from the site by topography. A hazard is any above ground storage tank (AST) over 100 gallons capacity, which stores, handles, or processes explosives or fire prone substances.		
NATURAL GAS OR PETROLEUM PIPELINES	Identify and high-pressure pipeline within 220 yards of the closest building.		All structures must be at least 10 feet from the outer boundary of any pipeline easement. Provide architect or engineer certification that design is in compliance with condition.
CONTAMINATED SITES	Site is suspected or is contaminated with a hazardous substance or petroleum product – Reference Phase I Environmental Assessment.		If yes, a Phase II investigation to determine the extent of contamination and possibly a Phase III remediation.
SITE EXCAVATION	Construction requires site excavation.		Indicate the anticipated depth.
LANDFILLS	Site is within a mile of an operating or closed landfill.		If yes, please identify the location of the landfill to the proposed site.

RADON	The project is located in a county which has a higher than recommended average.		Radon testing is required for all projects and mitigation is required if levels are higher than 4 pico curies per liter/
OTHER CONCERNS	The project site location is in an area of high fire hazards, unstable soils, or any other concerns.		

**Section #4 – Alternative Site Analysis**

Environmental Review will include analysis of other reasonable courses of actions that were considered but not selected, such as other sites, design modifications, or other uses of the subject site. It must also describe the benefits and adverse impacts to the human environment of each alternative and the reasons for rejection [[24 CFR 58.40\(e\)](#)].

Please see Annual Administrative Plan- Exhibit R- Alternative Site Analysis