Application Update Log

Community Name: Applicant's Name:
Date Application Received:/ Time Application Received:
Credit/ Criminal Screening:
Date:/ Approved: Rejected: Appeal: Notes (Rejected):
Adverse Action Mailed (If Applicable)://
Appeal Letter Received: Approved Denied
Notes:
Contact(s) / Communication & Documentation
Date:/ Time: Phone Call: Mailing: UTC: Update Log:
Routine Follow-up: Schedule Interview: Conduct Interview: M/I: Other:
Notes:
Date:// Time: Phone Call: Mailing: UTC: Update Log:
Routine Follow-up: Schedule Interview: Conduct Interview: M/I: Other:
Notes:

Date://	Time:!	Phone Call:	Mailing:	UTC:	Update Log:
Routine Follow-up:	Schedule Interview:	Conduct Ir	nterview: 🗌	M/I: [Other:
Notes:					
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Date://	_				_
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Routine Follow-up:	Schedule Interview:	Conduct Ir	nterview: 🗌		_
Routine Follow-up:	Schedule Interview:	Conduct Ir	nterview: 🗌		_
Routine Follow-up: Notes:	Schedule Interview:	Conduct Ir	nterview:	M/I: [Other:
Routine Follow-up: Notes: Date://	Schedule Interview: Time: Schedule Interview:	Conduct Ir Phone Call:	Mailing:	M/I:	Other: