

# Data Collection, Reporting and Evaluation Committee

February 14, 2019 11:00am MST / 10:00am PST

## Meeting Minutes

<b>Facilitator:</b>	Susan Thurm
<b>Attendees:</b>	Bob Daugherty, Angela Wartel, Donna Graybill, Jennifer Otto, Lori Stewart, Alicia Dart-Clegg, Shelby Hammond
<b>Not Present:</b>	Maureen Brewer, Jordan Skinner

### NEW ITEMS:

#### 1. Convene meeting/roll call.

- Susan has found a replacement for Nate in Region 6 –Jordan Skinner
- Susan will get with governance committee that Region 3 is still vacant.

#### 2. Review & Finalize Minutes:

- Motion to accept Jan 10, 2018 meeting minutes as presented, Bob Motion; Angela Second. Minutes approved.

#### 3. Idaho BoS Data Quality Report:

- Only 5 out of 46 total projects have an overall grade of C or F.
- These 5 projects have 54 total clients (about 3%) out of 1691 total Clients for the quarter.
- All 5 projects are Emergency shelters.
  - One is a new project
  - One is only ran seasonally (from Dec to March).
  - The rest have only 16 clients total and they have normal data issues.
  - The HMIS team is working with them to get their data cleaned up.
- The total HUD UDE data quality for all the projects is 98.72% with an Overall (including Voluntary projects) of 97.28%. Next time I will include the overall grades at the top for reference.

#### 4. How to get better exit destinations:

- Bob: StVdP has SARA (AI) to communicate with shelter people. They asked the developer to put a 90-day text to inquire where they went. Bob will check on the status of the update. Bob will share the contact information for SARA to the committee.
- Susan: AFF asks the client where they went when they re-enter the shelter.
- Donna: They schedule their exit interview the week before the client leaves and gives gift cards as incentives to come to the interview.
- Jenn: Present to the board a pilot program to give incentives. Jenn will check on funding for pilot program. Would like to present it to the IHCC in April. See which ES programs have the most indeterminate destinations and who would be willing to participate in the pilot program.

### POINTS OF INFORMATION:

#### 1. Regional coalition updates:

**Region 1:** (Bob) –Not available.

**Region 2:** (Angela) –Meeting at same time as this meeting. Will update next time.

**Region 3:** (Vacant) –Not present.

**Region 4:** (Donna) –Hasn't been invited to RC meetings. Jenn will send RC an email about Donna.

**Region 5:** (Susan) –Met 1/15. Put in first parking meters. ISU donated the meters. Funds from meters will be divided between housing projects. AFF getting permits for new facility. DV: March performance of Vagina Monologues. HUD VASH vouchers (33 issued) were affected by the shutdown.

**Region 6:** (Jordan) –Not present.

**Region 7:** (Maureen) –Not present.

**Jenn:** PIT preliminary numbers in March.

#### 2. Next Conference Call: Next call Thursday March 14, 2019 11 a.m. (MDT)/10 a.m. (PDT).

### FOLLOW-UP ITEMS:

Jenn will send an email to Region 4 RC about Donna.

Bob will share the contact information for SARA to the committee.

### Post Meeting Action Items:

None