

# Data Collection, Reporting and Evaluation Committee

Apr 12, 2018 11:00am MST / 10:00am PST

## Meeting Minutes

<b>Facilitator:</b>	Susan Thurm
<b>Attendees:</b>	Bob Daugherty, Vera Beltran, Donna Graybill, Nate Connor, Jennifer Otto, Lori Stewart, Lisa Steele
<b>Not Present:</b>	Angela Wartel

### NEW ITEMS:

1. **Convene meeting/roll call.**
2. **Review & Finalize Minutes:**
  - a. Motion to accept March 8, 2018 meeting minutes as presented, Nate Motion; Bob Second. Minutes approved.
3. **Review and approve PIT report:**
  - a. Motion to accept 2018 BoS PIT report, Bob Motion; Nate Second. 2018 BoS PIT report approved.
  - b. Was reviewed and approved by the PIT committee. Used the same format as prior years.
  - c. The PIT unsheltered count increased by 14% from last year.
    - Some factors for the unsheltered increase were the count coverage more of the state
  - d. Sheltered count decreased by 3% from last year.
    - A contributing factor for Sheltered decrease due to projects closing.
4. **Review and approve Quarterly Reports**
  - a. Motion to accept 1<sup>st</sup> Quarter 2018 Quarterly report, Bob Motion; Nate Second. First Quarter 2018 Quarterly report approved.
  - b. Data quality report:
    - Need to work on Disabling Condition and Destination.
    - Agencies should be running 0640 data quality report monthly.
  - c. Length of Time Homeless report:
    - Ran as a rolling year report.
    - ES is only one with benchmark (41-59 days).
    - PSH turnover rate is 2½ + on average.
  - d. Destination report:
    - Work on reducing indeterminate destinations.
    - TH doesn't have a benchmark because it's voluntary.
    - Strategic Planning raised the benchmark for PSH from 65% to 82% (for positive destination).

### FOLLOW-UP ITEMS:

1. Committee Member information:
  - a. Please review your information on the committee member attachment and send any updates/changes to Susan.
2. IHCC on site board meeting April 24 and 25.

### POINTS OF INFORMATION:

1. Regional coalition updates:
  - Region 1:** (Bob) –
  - Region 2:** (Angela) –
  - Region 3:** (Vera) –
  - Region 4:** (Donna) –
  - Region 5:** (Susan) – Meet next Tuesday
  - Region 6:** (Nate) –
2. Next Conference Call: Thursday May 10, 2018 11 a.m. (MDT)/10 a.m. (PDT)

### Post Meeting Action Items:

None