

Data Collection, Reporting and Evaluation Committee

November 14, 2019 11:00am MST / 10:am PST

Meeting Minutes

Chair:	Susan Thurm
Attendees:	Bob Daugherty, Donna Graybill, Angela Wartel, Jennifer Otto
Not Present:	Jordan Spencer

NEW ITEMS:

1. **Convene meeting/roll call.**
2. **Review & Finalize Minutes:**
 - Noted that the minutes themselves were correct but the Goal for the LSA discussed in the October meeting needed clarification. Discussion for this is #4 below. Motion to accept Oct 22nd, 2019 minutes as presented. Bob motion, Angela second. Meeting minutes passed with further discussion on the LSA Goal.
3. **3rd Quarter Data Completeness Report Card**

Report was reviewed by the committee and noted that overall grade is an A and voluntary projects are doing good with a B. Jennifer will review the data for the two projects that had below a B and contact the HMIS User to see what help they need to improve their data quality.
4. **Jennifer requested discussion on a couple of items from last month's meeting that she was unable to attend.**
 - Made note that Lori was elected Secretary but now that she is no longer at IHFA a new one will need to be elected. If no one else wants to do it the new HMIS TA Coordinator can be nominated
 - Discussion on the 2019-2020 Goal Items
 - Finalize quarterly report format. Clarification received that this referenced the new reports DCR&E are working on that use parts of the old CoC Qtrly Reports and some new data points that can be used by Regional Coalitions and/or agencies.
 - Approve LSA for submission to Congress. Jennifer explained that the LSA is not a report that is submitted to Congress (that is the AHAR that HUD still submits). The LSA took the place of the CoC level AHAR and there is nothing for the committee to approve. The LSA is large data sets that the HMIS team works with HUD TA to meet the reporting standards and the data sets are uploaded to the HDX 2.0. After it is loaded, the LSA data can be viewed through the Stella dashboard, which the DCR&E will do. Goal will be modified to indicate the committee will review LSA data periodically through Stella.

FOLLOW-UP ITEMS:

1. HMIS to contact BYF and Safe House to see what help they need to improve their data quality.

POINTS OF INFORMATION:

1. Regional Housing Coalition Updates
 - R1 – Warming Center had to open early in October due to the cold weather. Usually it doesn't open till Nov and runs through March
 - R2 – Not met since last DCR&E mtg
 - R3- Vacant
 - R4 – Met last week. It is a "young" coalition and still in its building phase working on getting more participation. Last meeting did have about 10 people attend and they engaged in goal setting activities that was well received.
 - R5 – Not met since last DCR&E mtg. They did have their Stand-down last month and about 129 people attended and 33 were veterans. The AFF admin offices moved down the hall in same building, which gives them more room for all staff to be in one place. Kim Ward resigned and they have hired a new shelter manager but she does not start until January so staff is pulling double duty. The warming center in Pocatello also opened early in Oct due to the cold weather.

HMIS/IHFA – HMIS Sec & Compliance Coord position has been filled and she will start in December. Will be posting the job for the HMIS Technical Coordinator position soon. Any interested parties can email Jennifer for the link to the IHFA website to apply. PIT Count will be Jan 22nd, the regional subcommittees have started meeting, and everything is moving forward. SPM Report will be presented to DCR&E in January prior to the IHCC meeting. SPM's are due in February this year – it used to be due in May.

2. Next Conference Call: December 12, 2019

- Will be by webinar for the Stella presentation of the LSA data and regional data. Jennifer will send the webinar link to Susan and she will send out so everyone can register prior to the meeting on the 12th.

Post Meeting Action Items: (carry over from last meeting)

1. November meeting will preview of Stella!
 - a. Postponed till December

3rd Quarter Data Completeness Report Card

Project Agency Name	Project EE Name	Grade (UDE)	Grade (Addtl)	Grade (Ver)	Grade (Overall)
Aid For Friends	Aid For Friends Emergency Shelter (AFF) ESG-ES(425)	A	A	B	A
Aid For Friends	Aid For Friends HPRR (AFF) ESG-RRH(1424)	A	A	A	A
Aid For Friends	Building Bridges Permanent Housing (AFF) CoC-PSH (1731)	A	A	A	A
Aid For Friends	Pocatello Rapid Rehousing (AFF) CoC-RRH(1551)	A	A	A	A
Bannock Youth Foundation	Bannock House (BYF) ESG-ES(674)	B	C	A	B
Bannock Youth Foundation	Square One RRH (BYF) CoC-RRH(1734)	A	F	F	C
CATCH of Canyon Co	CATCH of Canyon Co ESG-RRH(1543)	A	A	A	A
CATCH of Canyon Co	Your Front Door CoC-RRH (1779)	A	A	A	A
CLUB	Eagle Pointe Permanent Housing (CLUB) CoC-PSH(366)	A	A	A	A
CLUB	CLUB HPRR ESG-RRH(1427)	B	A	C	B
CLUB	Idaho Falls Permanent Housing (CLUB) CoC-PSH(446)	A	A	A	A
CLUB	Woodruff House Permanent Housing (CLUB) CoC-PSH(1188)	A	A	A	A
EI-Ada	EI-Ada SSVF Region 3 VA-RRH (1793)	A	F	A	A
Family Promise of North ID	Family Promise of North ID Emergency Shelter ESG-ES(1259)	A	A	A	A
Family Promise of the Palouse	Family Promise of the Palouse ES Idaho ESG-ES(1381)	A	A	A	A
Homeless Veterans Fellowship	Homeless Veterans Fellowship SSVF Region 4 VA-RRH(1784)	A	F	C	B
Homeless Veterans Fellowship	Homeless Veterans Fellowship SSVF Region 5 VA-RRH(1751)	A	B	C	B
HOPWA ALPHA	HOPWA ALPHA Region 3 Supportive Services(1641)	A	A	A	A
HOPWA ALPHA	HOPWA ALPHA Region 7 (Boise) Supportive Services(1610)	A	A	A	A
HOPWA EIPH	HOPWA EIPH Region 6 Supportive Services (1470)	A	A	A	A
HOPWA Family Health Services	HOPWA Family Health Services Supportive Services(1816)	A	A	A	A
HOPWA IHFA	HOPWA IHFA Statewide TBRA (1519)	A	A	A	A
HOPWA ISU Healthwest	HOPWA ISU Healthwest Region 5 Supportive Services (1665)	A	A	A	A
HOPWA North Idaho AIDS Coalition	HOPWA NIAC Region 1 Supportive Services (1474)	A	A	A	A
HOPWA North Idaho AIDS Coalition	HOPWA NIAC Region 2 Supportive Services (1433)	A	A	B	A
IHFA	S+C Statewide (IHFA) CoC-PSH(882)	A	A	A	A
Promise Ridge	Promise Ridge Emergency Family Shelter ESG-ES(1790)	A	B	B	B
Safe House (Twin Falls)	Safe House (Twin Falls) RHY-BCP ES(1500)	A	F	F	F
Salvation Army -Lewiston	Hand Of Hope Rapid Rehousing (SA Lewiston) CoC-RRH(1301)	A	A	A	A
Salvation Army -Lewiston	Moving Forward (SA Lewiston) ESG-RRH(1736)	A	A	C	A
Salvation Army -Nampa	Community Family Winter Shelter (SA Nampa) ESG-ES(1747)	A	A	A	A
Salvation Army -Nampa	Nearly Home Rapid Rehousing (SA Nampa) CoC-RRH(1732)	A	A	A	A
SCCAP	Magic Valley Rapid Rehousing (SCCAP) CoC-RRH(1548)	A	A	A	A
SCCAP	SCCAP ESG-RRH(1438)	A	A	A	A
SEICAA	SEICAA Manor CoC-PSH(1070)	A	A	A	A
Sojourner's Alliance	Project Warmth Permanent Housing (Sojourner's Alliance) CoC-PSH(1163)	A	A	B	A
St Vincent d'Paul CdA	Angel Arms for Families Permanent Housing (StVdP-CDA) CoC-PSH(1270)	A	A	A	A
St Vincent d'Paul CdA	Angel Arms Permanent Housing (StVdP-CDA) CoC-PSH(1117)	A	A	A	A
St Vincent d'Paul CdA	First Step Permanent Housing (StVdP-CDA) CoC-PSH(1733)	A	A	A	A
St Vincent d'Paul CdA	Healing Hearts Permanent Housing (StVdP-CDA) CoC-PSH(1444)	A	A	A	A
St Vincent d'Paul CdA	St Vincent de Paul North HPRR ESG-RRH(1434)	A	A	A	A
St Vincent d'Paul CdA	St Vincent de Paul North Mens and Womens Shelter ESG-ES(688)	A	A	A	A

Idaho Balance of State Data Quality Report

Date Range: 7/1/2019- 9/30/2019

GRADE BASED ON COUNT FOR EACH ELEMENT:

HUD UDE
ONLY

B

93.52%

Project Agency Name	Project EE Name	Grade (UDE)
Family Promise of LC Valley	Family Promise of LC Valley Duplex TH VOL(1735)	A
EICAP	Haven (EICAP) VOL ES(462)	A
Housing Authority of the City of Pocatello (HACP)	VASH -Pocatello (HACP) VOL (1393)	A
Idaho Falls Rescue Mission	City of Refuge Non HUD ES VOL-ES (1781)	A
Idaho Falls Rescue Mission	Ruth House Non HUD ES VOL-ES (1780)	B
IHFA	DFN Region 1 (IHFA) VOL-HCV (1804)	A
IHFA	DFN Region 2 (IHFA) VOL-HCV (1805)	A
IHFA	DFN Region 4 (IHFA) VOL-HCV (1807)	A
IHFA	DFN Region 6 (IHFA) VOL-HCV (1806)	B
IHFA	VASH -Coeur d'Alene (IHFA) VOL (1255)	A
IHFA	VASH -Idaho Falls (IHFA) VOL (1777)	A
IHFA	VASH -Lewiston (IHFA) VOL (1461)	A
IHFA	VASH -Twin Falls (IHFA) VOL (1183)	A
SEICAA	SEICAA - Agency Funds VOL(1684)	A