

# Data Collection, Reporting and Evaluation Committee

April 11, 2019 11:00am MST / 10:00am PST

## Meeting Minutes

<b>Facilitator:</b>	Lori Stewart
<b>Attendees:</b>	Bob Daugherty, Angela Wartel, Donna Graybill, Jennifer Otto, Alicia Dart-Clegg, Lisa Steele
<b>Not Present:</b>	Susan Thurm, Jordan Skinner, Maureen Brewer

### NEW ITEMS:

#### 1. Convene meeting/roll call.

- Region 3 is still vacant.

#### 2. Review & Finalize Minutes:

- Motion to accept Mar 14, 2019 minutes as presented, Bob Motion; Angela Second. Minutes approved.

#### 3. Quarterly Reports:

- Will be presented to the IHCC on 4/25/19.
- Counts and Data Quality Reports:
  - New provider Promise Ridge ES started HMIS in Jan.
  - Relationship to HoH higher than past error rates. HMIS will look into this.
  - PSH destination error rate is high at 17%, but only 4 people.
- Length of Stay Reports:
  - New benchmarks for TH, PSH & RRH
  - ES ave LoS went up from last quarter at 54 days to 56 days this quarter
  - RRH benchmarks 92-183 days. Ave LoS 150 days this quarter. Some projects are over 200 days, which is still under 1 year. HMIS will look into these.
  - PSH benchmark 1,000 day maximum. Ave LoS 954 this quarter.
    - Need to come up with ideas of move on strategies to encourage people to get into other housing types.
  - TH benchmark 215-305 days. Ave LoS 299 days.
    - Three of the projects (GPD) have closed but they will be on the report until it has been one year after they closed.
- Exit Destination Outcomes Report
  - ES: Three of the projects are Voluntary. Family Promise of the Palouse has very low positive outcomes. HMIS will look into this.
  - RRH: Many not hitting the 90% benchmark. Keep an eye on this, survey why people are not staying in housing after the projects pay their rent for a while.
  - PSH: Many not hitting the 82% benchmark. Maybe project review training, what to ask when exiting. Bob says people in R1 are getting evicted by landlords for violating lease. They do monthly checkups. Jenn suggested to expand reasons for leaving to reflect if kicked out for violation of lease.
- Motion to accept Q1 2019 Quarterly Reports as presented, Donna Motion; Bob Second. Quarterly reports approved.

#### 4. PIT Count Report:

- Will be presented to the IHCC on 4/25/19.
- PIT committee has already approved it. There were no changes on how count is done.
- 2019 BoS count homeless count 1602 persons, increase of 27.5% from last year, mainly in R2 and R3, with a 53% increase in unsheltered.
  - CH increased from last year.
  - Veteran count decreased. Idaho Falls got VASH vouchers.
- Episode of homeless of unsheltered: 37% First time homeless; 26% 1 year or longer.
- Top 3 reasons of Situations Causing Homelessness and Circumstance Preventing Being Housed were the same reasons: Unable to find affordable housing; Unemployment and Evicted/Unable to pay rent.
- Separate Regional numbers in back of report.
- Motion to accept 2019 PIT Count Report as presented, Bob Motion; Donna Second. 2019 PIT Count report approved.

**5. HMIS Governance Agreement:**

- Will be presented to the IHCC on 4/25/19.
- Minor changes in the Governance Agreement including UFA designation and changing Mediware to Wellsky. Change the Date entry from the 5<sup>th</sup> day of the following month to the 5<sup>th</sup> business day of the following month.
- Motion to accept HMIS Governance Agreement as presented, Bob Motion; Donna Second. HMIS Governance Agreement approved.

**POINTS OF INFORMATION:**

1. Regional coalition updates:

**Region 1:** (Bob) –Met. Got new spokesperson TJ Byrn PA from Heritage Help. Lot of discussion for the community as a whole to open additional warming centers above 28\*.

**Region 2:** (Angela) –Not present.

**Region 3:** (Vacant) –Not present.

**Region 4:** (Donna) –No meeting

**Region 5:** (Susan) –Not present.

**Region 6:** (Jordan) –Not present.

**Region 7:** (Maureen) –Not present.

2. Next Conference Call: Next call Thursday May 9, 2019 11 a.m. (MDT)/10 a.m. (PDT).

**FOLLOW-UP ITEMS:**

**Post Meeting Action Items:**

None