

Data Collection, Reporting and Evaluation Committee

May 9, 2019 11:00am MST / 10:00am PST

Meeting Minutes

Facilitator:	Susan Thurm
Attendees:	Bob Daugherty, Angela Wartel, Donna Graybill, Jordan Skinner, Jennifer Otto, Lori Stewart, Alicia Dart-Clegg
Not Present:	Lisa Steele

NEW ITEMS:

- 1. Convene meeting/roll call.**
 - Region 3 is still vacant.
 - Boise CoC is vacant. Lori will get with Governance for clarification.
- 2. Review & Finalize Minutes:**
 - Motion to accept Apr 11, 2019 minutes as presented, Donna Motion; Bob Second. Minutes approved.
- 3. 2019 1st Quarter 0252 Data Completeness Report Card:**
 - Overall completeness grade for HUD funded projects is 99.50%; for Vol projects is 99.30%.
 - The only 'F' in overall is Bannock House, but only had 6 clients during reporting period.
- 4. New monthly reports & Review Planning Process:**
 - IHCC presented their vision, mission statement and goals. This is the direction IHCC is going. Will these get to committee in next month's meeting.
 - How to use data: Board only needs high level reports like LoS, Destinations (system level, not project level) and Returns.
 - Quarterly Reports are being tasked to DCR&E to delve deeper into project level.
 - Question to the committee: Move to a working committee, look at reports monthly, like one month LoS, next month Destinations and next month Returns.
 - Possibly pull outside sources – example: look at destinations, maybe ask which apartment complex they went to. Look at other BoS Continuums for ES LoS Baselines.

POINTS OF INFORMATION:

- Regional coalition updates:
 - Region 1:** (Bob) –Meet tomorrow. Standdown this weekend.
 - Region 2:** (Angela) –Meet quarterly. Next meeting May 15th
 - Region 3:** (Vacant) –Not present.
 - Region 4:** (Donna) –No meeting.
 - Region 5:** (Susan) –Electing new officers next meeting. Parking meter project yield \$200 so far and the Regional Coalitions matched it with another \$200. Gave \$400 to Salvation Army. Finally closed on new shelter, needs funds to remodel.
 - Region 6:** (Jordan) –Met last week. Had Fair Housing training. Busses shut down.
 - Region 7:** (Vacant) –Not present.
 - Jennifer:** PIT was approved by IHCC and submitted to HUD April 30, 2019. SPM and LSA upcoming.
 - Alicia:** The updated Policy & Procedures were approved by IHCC, will be getting those out.
- Next Conference Call: Next call Thursday June 13, 2019 11 a.m. (MDT)/10 a.m. (PDT).

FOLLOW-UP ITEMS:

Boise CoC is vacant. Lori will get with Governance for clarification.
Provide committee with copy of IHCC vision, mission statement and goals.

Post Meeting Action Items:

None