

Data Collection, Reporting and Evaluation Committee

January 10, 2019 11:00am MST / 10:00am PST

Meeting Minutes

Facilitator:	Susan Thurm
Attendees:	Bob Daugherty, Angela Wartel, Jennifer Otto, Lori Stewart, Alicia Dart-Clegg
Not Present:	Donna Graybill, Nate Connor, Maureen Brewer

NEW ITEMS:

- 1. Convene meeting/roll call.**
 - Susan gave word to governance committee that Region 3 is vacant. Will check if Nate is still representing Region 6.
- 2. Review & Finalize Minutes:**
 - Motion to accept Dec 20, 2018 meeting minutes as presented, Bob Motion; Angela Second. Minutes approved
- 3. 4th Quarter Reports:**
 - Error counts for the data quality only had a few categories greater than 5%.
 - Length of Stay greater than 6 months in ES were clients from Haven and Family Promise LC.
 - Motion to accept 4th Quarter reports as presented, Bob Motion; Angela Second. Quarterly Reports approved.
 - Susan will present Q4 Quarterly Reports at next IHCC meeting January 31, 2019.

POINTS OF INFORMATION:

- Regional coalition updates:
 - Region 1:** (Bob) –Meet next week.
 - Region 2:** (Angela) –PIT leader is organizing for PIT count.
 - Region 3:** (Vacant) –Not present.
 - Region 4:** (Donna) –Not present.
 - Region 5:** (Susan) –Meet next week.
 - Region 6:** (Nate) –Not present.
 - Region 7:** (Maureen) –Not present.
- Next Conference Call: Next call Thursday February 14, 2019 11 a.m. (MDT)/10 a.m. (PDT).

FOLLOW-UP ITEMS:

- Left from last meeting: Quarterly Reports: issue with missing destinations affecting the LSA; need to come up with ideas to submit to IHCC to address destination issue, possibly suggest as a committee ideas on follow up strategies after people leave. Could contact family or school to follow up; could recommend contact information in HMIS; could recommend when client returns asking agencies to ask where they went when they left previously? Will put on the agenda for next month how to get better destination data so we can come up with a more formal idea before we go to the Regional Coalitions.

Post Meeting Action Items:

None