

Data Collection, Reporting and Evaluation Committee

November 8, 2018 11:00am MST / 10:00am PST

Meeting Minutes

Facilitator:	Susan Thurm
Attendees:	Bob Daugherty, Angela Wartel, Nate Connor, Jennifer Otto, Lori Stewart,
Not Present:	Vera Beltran, Donna Graybill, Maureen Brewer, Alicia Dart-Clegg

NEW ITEMS:

1. **Convene meeting/roll call.**
2. **Review & Finalize Minutes:**
 - a. Motion to accept Oct 9, 2018 meeting minutes as presented, Bob Motion; Susan Second. Minutes approved.
3. **Guest Speaker: Strategic Planning Committee Chair:**
 - a. Will be speaking at our December meeting instead.
4. **0252 Data Completeness Report Card:**
 - a. Lori reviewed the 0252 Data Completeness Report Card. The only project that had an 'F' grade was Safe House (RHY) but was because the project only had one client. Overall grades were all 'A's' and one 'B' for the funded projects, for the volunteer projects, three 'B's' and the rest 'A's'.
5. **Election for Committee Officers:**
 - a. Secretary: Lori motioned for her to continue to be secretary, Jennifer second. Motion approved for Lori Stewart to be Secretary.
 - b. Vice Chair: Bob motioned for Angela to continue to be Vice Chair, Susan second. Motion approved for Angela Wartel to be Vice Chair.
 - c. Chair: Bob motioned for Susan to continue to be Chair, Angela second. Motion approved for Susan Thurm to be Chair.

POINTS OF INFORMATION:

1. Regional coalition updates:
 - Region 1:** (Bob) –Warming center opening, weather is below 28*. GPD closed, got everyone housed. No housing for homeless Vets except in the Emergency Shelters.
 - Region 2:** (Angela) –Meet next week.
 - Region 3:** (Vera) –not present. –Need to submit to Governance Committee to fill this position
 - Region 4:** (Donna) –not present.
 - Region 5:** (Susan) – Huge turnout of the Regional Coalition meeting. Stand-down at ISU Gym on October 27th served 170-180 people, offered resources, hot showers, hot breakfast, etc. Parking meter project, got old parking meters and getting set up at local grocery store, doing press release, mayor will be attending.
 - Region 6:** (Nate) –Stand-down on November 3rd was successful.
 - Region 7:** (Maureen) –not present.
- Jennifer:** Susan to be a resource to contact Senator Mark Nye for possibly being government representative for the CoC. Quarterly Reports: issue with missing destinations affecting the LSA; need to come up with ideas to submit to IHCC to address destination issue, possibly suggest as a committee ideas on follow up strategies after people leave. Could contact family or school to follow up; could recommend contact information in HMIS; could recommend when client returns asking agencies to ask where they went when they left previously? Will put on the agenda for next month how to get better destination data so we can come up with a more formal idea before we go to the Regional Coalitions.
2. Next Conference Call: Next call Thursday Dec. 13, 2018 11 a.m. (MDT)/10 a.m. (PDT).

FOLLOW-UP ITEMS:

1. From last month: HMIS will research the indeterminate destinations in CATCH RRH.
 - a. CATCH –still will follow up on this one.
2. Put on next month's agenda: Destination data/error rate review.
3. Susan to contact Senator Mark Nye to possibly be govt. rep. for CoC.

Post Meeting Action Items:

None