

Data Collection, Reporting and Evaluation Committee

December 20, 2018 11:00am MST / 10:00am PST

Meeting Minutes

Facilitator:	Susan Thurm
Attendees:	Bob Daugherty, Angela Wartel, Donna Graybill, Jennifer Otto, Lori Stewart, Alicia Dart-Clegg
Not Present:	Nate Connor, Maureen Brewer

NEW ITEMS:

1. **Convene meeting/roll call.**
2. **Review & Finalize Minutes:**

Motion to accept Nov 8, 2018 meeting minutes as presented, Bob Motion; Angela Second. Minutes approved.

Jennifer: PIT is Wed. Jan 23, 2019, moved from Jan 30th. ESG & CoC funded projects are required to participate in the count. Unsheltered Survey has been updated to only surveying Unsheltered persons.

LSA took the place of the AHAR. Was submitted on the deadline of 12/14/2018. ES, TH, PSH, RRH and Street Outreach all go into the LSA. LSA can be reviewed by sometime in Jan or Feb.

Quarterly reports will be at next DCR&E meeting.

POINTS OF INFORMATION:

1. Regional coalition updates:
 - Region 1:** (Bob) –Met couple of weeks ago. Organizing for PIT count.
 - Region 2:** (Angela) – Met couple of weeks ago. Organizing for PIT count.
 - Region 3:** (Vacant) –Not present. –Need to submit to Governance Committee to fill this position
 - Region 4:** (Donna) –Need to get with the PIT subcommittee coordinator.
 - Region 5:** (Susan) – Meet quarterly. Meet next month
 - Region 6:** (Nate) –Not present.
 - Region 7:** (Maureen) –Not present.
2. Next Conference Call: Next call Thursday Jan. 10, 2019 11 a.m. (MDT)/10 a.m. (PDT).

FOLLOW-UP ITEMS:

1. HMIS will research the indeterminate destinations in CATCH RRH:
 - a. **Jennifer:** The HMIS team is currently working on this.
2. Destination data/error rate review:
 - a. **Lori:** The HMIS reviewed the data and the PSH indeterminate was ‘client refused’, ‘No Exit Interview’ and ‘PH for formerly homeless (not RRH)’. The agencies have changed the destinations if there were updated information of where they went and have verified all the others to be true.
3. From last meeting: Quarterly Reports: issue with missing destinations affecting the LSA; need to come up with ideas to submit to IHCC to address destination issue, possibly suggest as a committee ideas on follow up strategies after people leave. Could contact family or school to follow up; could recommend contact information in HMIS; could recommend when client returns asking agencies to ask where they went when they left previously? Will put on the agenda for next month how to get better destination data so we can come up with a more formal idea before we go to the Regional Coalitions.

Post Meeting Action Items:

None