

Governance Committee Notes

July 10th, 2019, 2 pm – 3 pm MST

Conference Call: (866) 672-5590, Passcode: 5219681237#

*For IHFA only: Leader pin: *9792#*

Participants:

Region 1 – Cindy Wood, Family Promise of North Idaho

Region 2 – Steve Bonnar, Sojourners' Alliance

Region 3 – Deborah Udan, Jannus

Region 4 - Vacant

Region 5 - Leslie Foltz (Committee Chair), Bannock Youth

Region 6 – Cathy Kotecki, Dept. of Health & Welfare

IHFA – Kristina Larkin, Shawn Walters

Items to Discuss:

1. Introductions
2. Mission Statement for the Committee-
 - a. “The goal of the Governance Committee is to develop and propose policy and procedure updates to the IHCC board to help better serve the Continuum”
 - b. “The governance committee is responsible for reviewing the governance structures and practices of the IHCC and report its findings and recommendations to the IHCC board. This may include a careful examination of the board’s composition, the needs of the board to effectively fulfill its duties and responsibilities, the mission and vision of the organization, and its Operating Guidelines. “
 - c. The committee decided to keep them separate and decide to vote on possibly combining at a later date.
3. Operating Guidelines
 - a. Discussed changing one-year term to two- year term limits (see 2nd page of committee notes)
 - i. Added clarification on IHCC board member vs Regional Coalition Chair
4. Announcements
 - a. IHCC Meeting moved to July 29th at 9:00am
 - b. CoC New Applications will be posted soon
5. Other business?

Section 5: Term of Office and Vacancies

- (a) Voting Representatives to the Regional Homeless Coalition shall serve at the discretion of their Regional Homeless Coalition and shall be elected every year. Voting representatives to the IHCC may serve consecutive successive terms as elected by the Regional Homeless Coalitions.
- (b) Voting representatives from the State Agencies may serve as long as deemed appropriate by an authorizing official for the agency.
- (c) Advisory members may serve as long as deemed appropriate by the IHCC Board.
- (d) Representatives may authorize a designee to participate in an IHCC meeting for the purposes of sharing information. Voting rights may be transferred to a designee for the purposes of carrying out official IHCC business.
- (e) Vacancies in the IHCC are automatically declared:
 - (i.) When a member resigns.
 - (ii.) When a member has been absent from half of the regularly scheduled meetings of the IHCC or its committees in any one year.
 - (iii.) When a member's health prohibits participation.
 - (iv.) When a Regional Homeless Coalition deems it necessary to appoint a new representative.
- (f) Regions shall appoint their new voting representatives during the month of January each year and report appointments to the Collaborative Applicant.
- (g) Any vacancies as a result of circumstances identified in subsection (e) above shall be filled as soon as possible for the term of office identified in subsections (a) and (b) above.