

Coordinated Entry Committee Meeting Minutes

April 28, 2020

2:30 pm MST (1:30 pm PST)

Committee Members

Becca Stinson-Region 1, absent

Rebecca Rucker-Region 2

Diana Thompson-Region 3, absent

Leann Trappen-Region 4, absent

Michelle Picklesimer-Region 4

Susan Thurm-Region 5

Dena Skinner-Region 6, absent

Brian Dale-HUD

Ann Fitzsimmons-VA

Heidi Smith-DHW

Jennifer Otto-IHFA

Debbie Higginson-IHFA

Follow-up Items:

1. Review and approve minutes from 3/24/20.
Motion to approve: Rebecca Rucker; Motion seconded: Heidi Smith; Minutes approved.
2. Access Point reports. The due date is now the fifth business day of each month. HC Administrator only received reports from two of the six regions for this month. The reports are important because they provide access point information we can't get from HMIS data.
Rebecca Rucker asked who to send the reports to and Debbie asked for them to be sent to her at Debbieh@ihfa.org
3. The temporary CE homeless prevention assessment tool has been revised with lower minimum scores. Clients still have to meet eligibility by being below the 30% AMI.

New Items:

1. COVID-19 response, IHFA work
Debbie shared IHFA's COVID response with the committee. Rebecca commented that it was a lot of information. Debbie said she would email it out to the committee members after the board had approved it.
2. ESG-CV
Debbie discussed the ESG-CV money should come to IHFA by the middle of May. There will be a very simple application for grantees—Budget, program description and a signed grant agreement. Michelle Picklesimer asked best way to determine needs in the COVID situation. Jennifer said to look at data and budgets from past years to determine need.
3. Access Point Updates

- Rebecca reported Region 2 CE screenings were down. They are able to do the screenings on the same day they receive the service requests. They had completed three screenings the day before and usually complete 5-8 screenings per day. All requests are for HP.
 - Michelle (Region 4) shared they can complete most assessments same day because requests have slowed down so much. Most requests for assistance are for food and utilities.
 - Susan (Region5) said there had been a slowdown of calls and they are usually doing screenings on the same day. She said they completed 81 screenings in March and as of April 28 they had only completed 38 screens, with four appointments scheduled for tomorrow. She's been doing research—in the past, 20% of clients don't show up for their screening, now everyone is keeping their appointments. She also shared that their shelter was empty as of today (April 28). They found housing for everyone. They will now thoroughly clean and disinfect the shelter before more clients start coming in. Due to COVID, they have not been case conferencing and the regional coalition has not been meeting due to social distancing and they don't have a conference line to use for meetings.
 - Brian Dale from HUD was on the call and he offered to set up a line for them to use so they could continue meeting. He also offered to participate in the meetings. He opened the offer to all the regions so they can continue to meet and share information with each other.
4. Other Items: At the end of the meeting, Debbie asked if everyone was following what was going on in Region 1 with the overflow site being shut down by the city of CDA. Debbie sent out links to articles that Larry Riley had provided earlier in the day. Brian to contact Region 1 to see what he could do to help.
 5. Next Meeting: May 26