

## **Coordinated Entry Committee Meeting Minutes**

June 26, 2020

2:30 pm MST (1:30 pm PST)

### **Committee Members**

Becca Stinson-Region 1, absent

Rebecca Rucker-Region 2

Lynsey Morlock-Region 3

Nancy Tuttle-Region 3

Leann Trappen-Region 4, absent

Michelle Picklesimer-Region 4

Susan Thurm-Region 5

Jordan Spencer-Region 6

Brian Dale-HUD

Ann Fitzsimmons-VA, absent

Heidi Smith-DHW

Lisa Steele-IHFA

Jennifer Otto-IHFA

Debbie Higginson-IHFA

### **Follow-up Items:**

1. Minutes from April and May meetings were approved.
2. Tie-breakers to prioritize COVID-vulnerable clients - Vote
  - +62 years
  - Underlying health issues related to COVID-19
  - A positive COVID test result

The committee had a long discussion regarding these tie breakers, including concern about how to serve clients who test positive for COVID-19. It was decided that an individual who tests positive for COVID-19 should be helped immediately, and this circumstance be part of a COVID prescreen at the access point rather than a temporary COVID-related tie breaker. The committee agreed the other proposed tie breakers should be temporarily added to the front of the list of existing tie breakers. The question to capture the information regarding whether the individual had a chronic condition that made them vulnerable to COVID would be question #14 on the CE screen.

3. CATCH request to receive assessment information when sending referrals –

The committee discussed the provision of client assessment information to Ada and Canyon counties CATCH programs to determine whether the project would accept or reject a referral. A unanimous committee vote decided any project in our CoC requesting a referral would receive the following information: where the client spent the previous night and how many members in the household. Once the project accepted the referral, the client assessment information would be provided. The CATCH director was notified of the decision 6-24-2020.

## **Coordinated Entry Committee Meeting Minutes (continued)**

### **New Items:**

- New CE data standards- Discussion regarding the data standards that must be adopted by October 1, 2020. Jennifer had drafted a workflow that incorporated the new data and Debbie asked that everyone review the workflow and provide feedback and suggestions to discuss at the July meeting. Next steps to follow.
- Access Point Updates:
  - Region 2- Things have been pretty slow. It will be nice when money comes in and we can help more people.
  - Region 3- Working on getting things sorted out in files and HMIS.
  - Region 4-Michelle had to leave the meeting a few minutes early, had another obligation that coincided with the committee meeting.
  - Region 5- Susan is back in the office. Access point has picked up— 120 calls the previous week, 10 screens last week, that is double from the week before. Clients are coming to the office for assistance again.
  - Region 6- pretty slow, receiving a few phone inquiries, slowly coming back since reopening on the 6/15.
- Next meeting to be held July 21, 2020 at 10:00 am MT