

**Coordinated Entry Committee Minutes
September 24, 2019**

Present: Janna Jones-Region 2; Heidi Smith-DHW; Brian Dale-HUD; Dana Wiemiller-IHFA

Not Present: Becca Stinson-Region 1; Diana Thompson-Region 3; Leanne Trappen-Region 4; Susan Thurm-Region 5; CLUB, Inc-Region 6; Pam Thompson-Kootenai Health; Ann Fitzsimmons-VA; Lisa Steele-IHFA; Jennifer Otto-IHFA

Guests: Misty McEwen-SCCAP

FOLLOW-UP ITEMS:

1. Review & Approval of Minutes
 - a. A motion to approve the minutes for the 6/25/19 meeting was submitted by Janna seconded by Heidi. The minutes were approved.
2. Homelessness Prevention Process
 - a. Only two of six Access Points on the call, resulting in little discussion. Dana mentioned there were not many assessments entered since revising the form and recommended continuing the evaluation period. Agreed to defer the discussion to the October meeting.
3. Monthly Access Point Report
 - a. Implementing required monthly Access Point reporting has been delayed. Dana will send report form to all Access Points with the implementation date.

NEW ITEMS:

1. Creating Change DV RRH Project
 - a. Dana reminded Access Points that a new RRH project for DV agencies was implemented in July. Referrals for these projects will go through the Homeless Connect system and she encouraged Access Points who have one of the participating DV agencies in their region to contact them to confirm the project status and referral process.
2. System Evaluation
 - a. Annual system evaluation was discussed. Dana mentioned conducting similar system evaluation activities to those done in 2018. Meeting participants agreed that a client survey at Access Points and separate online surveys for system service providers and community stakeholders should be conducted again.
 - b. Survey timeframe will be either before Thanksgiving or after January 1.

3. IHCC Meeting

- a. The next IHCC meeting is scheduled for October 23 & 24 in Boise. Committee members will be invited to participate in person. The committee meeting for October will be rescheduled to occur during the IHCC meeting.

4. Other Items – None

5. Meeting adjourned.