

Coordinated Entry Committee Meeting Minutes

September 29, 2020

2:30 pm MST (1:30 pm PST)

Committee Members

Becca Stinson-Region 1, **absent**

Rebecca Rucker-Region 2

Lynsey Morlock-Region 3

Katelyn Schwennen-Region 4

Open-Region 5

Jordan Skinner-Region 6

Brian Dale-HUD, **absent**

April Durrant-HUD

Ann Fitzsimmons-VA, **absent**

Heidi Smith-DHW

Lisa Steele-IHFA

Jennifer Otto-IHFA

Debbie Higginson-IHFA

Guests

Randy Wastradowski-Region 4

Mahri Carter-Region 4

Introduced Katelyn Schwennen, LCSW, DBT-C, Client Care Coordinator for Voices against Violence, the new R4 CE Committee member. Announced the departure of committee member Susan Thurm.

Follow-up Items:

1. Minutes from August were not available.
2. Reviewed recent CE training on HUD's New Data Standards

New Items:

- Proposed 2020 client, provider, and stakeholder surveys reviewed. Committee discussed suggestions for disseminating client surveys.
- Marketing materials have been updated and will go out for printing soon. Debbie will let Access Points know when the materials will be available.
- The committee voted on a position name for the Coordinated Entry staff. "Intake Specialist" was the title selected and moving forward, the title will be used at IHFA, in CE operating procedures manual and other collateral.

Regional updates

- Region 2- Had 52 calls in August and 80 calls in September, mostly prevention requests
- Region 3- Most calls are for prevention, calls maybe slowing a bit
- Region 4- Need help with data entry. Had 14 calls today and 11 calls yesterday
- Region 6- Majority of calls for prevention

Next meeting: October 27

