

**Coordinated Entry Committee Minutes
November 27, 2018**

Present: Melanee Neese–Region 3; Susan Thurm–Region 5; Bill Campbell-Region 6; Brian Dale-HUD; Heidi Smith-DHS; Dana Wiemiller-IHFA; Brady Ellis-IHFA

Not Present: Becca Stinson-Region 1; Janna Jones-Region 2; Leanne Trappen-Region 4; Ann Fitzsimmons-VA; Pam Thompson-Kootenai Health; Lisa Steele-IHFA; Sheri Cook-IHFA; Jennifer Otto-IHFA

FOLLOW-UP ITEMS:

1. Minutes from the meeting on 9/25/18 were reviewed and approved.
 - a. A motion to approve the minutes was submitted by Bill and seconded by Susan. The minutes were approved by a unanimous vote.
2. Fair Housing Update
 - a. The committee discussed information received from the HUD technical consultant regarding prioritization. Dana indicated the information shared with the committee had not been “officially” released by HUD and it is believed this may be the only information HUD will provide regarding prioritization related to disability status. Based on the information received, HUD is indicating that prioritization must be based on vulnerability of need and whether the presence of a disability impacts a client’s ability to maintain housing or end a current homelessness crisis.
 - b. Brady indicated the CoC should maintain the current system prioritization policy and procedures since HUD has not released this information in an official capacity. The committee agreed to evaluate the Vulnerability Assessment Tool, but that no specific policy or procedural changes would be implemented at this time.

NEW ITEMS:

1. System Evaluation Process
 - a. Dana reviewed survey results and summary documents provided to committee members:
 - i. Client Survey Results - The client survey was distributed by Access Points to clients during a five-week period in October/November. A total of 64 responses were received and input was overall very positive across all regions.
 - ii. Provider Survey Results – The survey was distributed more than 160 service providers and key community stakeholders included on regional meeting lists. A total of 97 responses were received. The largest number

of respondents were not housing service providers and were generally not engaged with the system on a regular basis. This appears to have impacted the results on several questions and indicates a significant need for additional system outreach and marketing efforts.

1. Bill expressed interest in understanding the participation by “other” respondents. He indicated there may be some dissonance between agencies who are regularly engaged in the system and those who are not.
2. Susan and Melanee both indicated the system is still new and they believe agencies not engaged in mainstream homelessness services may still not be aware of the system.
3. Brady mentioned the Boise/Ada County system has been successful in creating general awareness of their coordinated entry system by simplifying their public messaging.
4. Dana indicated that IHFA will be evaluating additional marketing and outreach efforts with the IHFA Marketing team as well working with the HUD technical consultant to review best practices from other Balance of State CoCs.

iii. Dana also said effort to evaluate the homelessness prevention assessment tool and prioritization process is still ongoing with Access Point staff.

2. Access Point Updates

- a. Deferred to the next meeting due to time constraints.
3. Next meeting: The December meeting was rescheduled for December 18 at 2:30 pm.
4. Meeting adjourned.