

2020 Statewide PIT Count Committee

September 17, 2019
Meeting 11am MT/10pam PT
Conference Call
Participants Dial: **(866) 672-5590**
Conference Code: **5219681237#**

NEW ITEMS:

- 1. Welcome and Introductions**

- 2. Committee nominations and elections**
Nominees
 - i. Chair– Jennifer Otto
 - ii. Vice-chair – Steve Thomas
 - iii. Secretary – Alicia Dart-Clegg

- 3. Point-In-Time Count Overview**
 - a. PIT Date – Jan 22nd or 29th 2020
 - b. Unsheltered and Sheltered Methodology - approve for October IHCC meeting

- 4. Regional PIT Subcommittee Update**

- 5. October 23rd and 24th on-site meeting in Boise**

FOLLOW-UP ITEMS:

POINTS OF INFORMATION:

Documents for the PIT Committee can be found at the link below.

<https://drive.google.com/open?id=1fv8jkeHvw5BiNGvT-frZ2sw0Fd0plZMK>

Next Meeting

October 23rd and 24th on-site in Boise

POST-MEETING ACTION ITEMS:

2020 Statewide PIT Count Committee

August 21st email invite to the 2020 PIT Count Committee

From: Jennifer Otto

Sent: Wednesday, August 21, 2019 10:51 AM

Subject: 2020 PIT Count Committee

Importance: High

2020 PIT Count Committee Members

It's hard to believe that it's already time to start planning for the 2020 Point-in-Time Count. We had such a great team last year and I hope you're still willing to serve on the committee again this year. Our Kick-Off Meeting will be in September but I thought I could get some pre-work done before via email. I have included a link to a Doodle poll with some dates and times below for our first conference call. Please submit your preference by Wednesday August 28th and once we settle on a date I will send out the agenda and call information.

<https://doodle.com/poll/gzd49mku4t6nd2tk>

SAVE THE DATE

The October meeting will be held on-site in Boise in conjunction with the IHCC board meeting on October 24th & 25th (the 25th will be a half day). All your travel costs and meals will be reimbursed as per the federal Per Diem limits. There will be more information coming on the meeting, hotel rooms, etc. If you are unable to attend, we will still have a call-in option for the meeting.

I have attached the PIT Committee Membership Contacts document for your review. Please let me know if any of your information is incorrect. The links below are to pertinent PIT materials for your information, including the PIT Methodology Guide, counting specific populations, HUD PIT training and the Idaho 2019 PIT Count Reports.

[PIT-Count-Methodology-Guide.pdf](#)

[PIT-Tips-for-Including-People-Experiencing-Homelessness.pdf](#)

[PIT-Count-DV-Fact-Sheet.pdf](#)

[Promising-Practices-for-Counting-Youth-Experiencing-Homelessness-in-the-PIT-Counts.pdf](#)

[Veterans-HIC-PIT-Count-Data-Guidance-Tool.pdf](#)

[point-in-time-pit-count-standards-and-methodologies-training/](#)

[PIT Count Reports](#)

This email is coming to you as the PIT Count Representative who participated in the 2019 PIT Count planning committee. If you are unable to serve on this committee please let me know ASAP. If a region does not have an elected PIT Committee member I will contact the regional representative to the IHCC board requesting an appointee for the committee.

2020 PIT Count Committee Responsibilities

- Committee will consist of one representative from each of the six regional coalition, a member of the Boise City/Ada Co CoC, and when possible a representative from Idaho state departments
- Task will primarily involve: acting as a liaison between regional PIT Count sub-committee and this statewide committee; oversight of count strategies and activities; regional input on plans, activities, surveys and forms; completion of pre and post count

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questionnaires; and review and/or approval of count data prior to publication of the Idaho Statewide Point-In-Time Report.

- **As the PIT Count committee representative you should be able to speak for, make decision on behalf of, and vote for your regional coalition or CoC for the PIT Count.**
- Estimated time commitment is 25 hours.
- This statewide PIT Committee ties into the regional PIT Count sub-committees, and will act as the overall decision maker on survey questions, forms, strategy, plans and reports.
- IHFA will coordinate the statewide count, ensure compliance to HUD and CoC PIT Count regulations, and compile and publish the data.
- Committee starts in September and ends with the publication of the Idaho Statewide Point-in-Time Count Report in the spring.
- Committee will mainly meet by monthly conference call or webinar and will include one on-site meeting in Boise.

August 28th email Update

From: Jennifer Otto

Sent: Wednesday, August 28, 2019 1:12 PM

Subject: RE: 2020 PIT Count Committee

Hi Team,

There has been a slight change in the dates of the October on-site meeting and I wanted to make sure you got the notice. If you are planning to attend, please RSVP to shelbyh@ihfa.org as soon as you can.

Also, if you haven't participated in the poll for scheduling our first call please do so by Friday. <https://doodle.com/poll/gzd49mku4t6nd2tk>

From: Shelby Hammond

Sent: Tuesday, August 27, 2019 3:08 PM

Cc: snap <snap@IHFA.ORG>; HMIS <HMIS@IHFA.ORG>; Dana Wiemiller <DanaW@IHFA.ORG>; Brady Ellis <BradyE@IHFA.ORG>

Subject: Update on dates for IHCC Meeting

Hello All,

A Save the Date email went out earlier today for the October IHCC board meeting in Boise. We need to make an adjustment to the dates of the meeting, due to a scheduling issue. The dates for the meeting are now set for **Wednesday, October 23rd through Thursday, October 24th**. If you'd like to RSVP for the meeting, you may start by sending me an email to let me know, and also stating if you'll be needing a room at the Hampton Inn & Suites either of the nights. I will be reserving the room for you. If you have questions, don't hesitate to reach out.