

2018 Statewide PIT Count Committee

Dec 13th 2017

Meeting 10am MT

Participants Dial: **(866) 672-5590**

Conference Code: **5415698048#**

Committee members: Scott Parker, Donna Brundage, Steve Thomas, Amanda Johnson, Misty McEwen, Sarah O'Banion, Amber Taysom, Dena Skinner, Alissa Parrish, Howard Belodoff; Jennifer Otto, Lori Stewart, Brian Dale, Tina Naillon, Alacia Handy, Brian Bumgarner

NEW ITEMS:

1. **Committee Roll Call and minutes**
2. **Regional PIT Subcommittee Update**
3. **2017 Unsheltered Survey Forms**
 - **Comments/Suggestions/Updates**
 - **Approve for Final**
4. **PATH Peer Specialist Survey Process**
 - **Peer specialist will administer the PIT Count survey to everyone they talk to during the week of the count. They will need to attend your trainings and get surveys and incentives.**
5. **Regional Training – Update. Training**
 - **Regional Training Plans (IHFA PowerPoint available for your trainings)**
 - **Webinars – Unsheltered and Sheltered Dates TBD**
 - i. **Tentatively scheduled: Unsheltered Jan 24th and 26th; Sheltered/HIC Jan 26th and 29th**
6. **HIC (Committee review)**
7. **2017 Sheltered Form (Committee review)**
8. **Youth PIT Count Resources**

FOLLOW-UP ITEMS:

Updated Agency lists due November 30th – Please return ASAP

POINTS OF INFORMATION:

Next Meeting Wednesday Jan 10th 2018 10am MT

POST-MEETING ACTION ITEMS:

2018 Statewide PIT Count Committee

Nov. 8, 2017 10:00am MT/ 9:00am PT

Meeting Minutes

Facilitator:	Jennifer Otto, Lori Stewart
Attendees:	Scott Parker, Donna Brundage, Steve Thomas, Amanda Johnson, Sarah O'Banion, Amber Taysom, Dena Skinner, Alissa Parrish, Howard Belodoff, Brian Dale, Alacia Handy, Lisa Steele
Not Present:	Misty McEwen, Tina Naillon, Bryan Bumgarner, Ginny Acevedo,

NEW ITEMS:

2. Committee Roll Call and Approve Oct Minutes:

- a. Roll Call
- b. Reviewed and approved Oct. 4, 2017 Meeting Minutes: Steve motioned, Sarah 2nd. All approve. Meeting minutes approved.

2. Pre-Count Strategy Forms (email 10/16/17) – Regions 1-6

- a. Only used for Regions 1-6; Boise doesn't have to fill out or return form.
- b. If you need a copy of the HUD PIT Count standards for reference, contact Jennifer.
- c. Question 3, 3a and 3b is asking if any geographical area is being excluded. Not looked as a negative, don't be afraid of saying if you are not going to go to very rural counties. Question 3c will give narrative of who you contacted (law enforcement, fish and game, etc) to cover all the geographic areas in your region.
- d. Pre-Count Survey: Balance of State –due Nov. 30th. Let us know if you cannot make that date.
- e. Jennifer will send out to Steve and Amanda a word version of this document.

3. 2017 Unsheltered Survey Forms:

- a. Boise has their own Survey form.
- b. Committee Review – suggestions for changes/updates –(This is for BoS Survey form).
 - i. Changes on BoS form adding “gender non-conforming”.
 - ii. Q15 only is counting if person is fleeing DV.
 1. Make sure the instructions clarify “Currently” homeless due to fleeing.
 2. Sarah and Amanda suggests adding local, regional or DV national hotline. talk to the Idaho domestic coalition. ‘Futures without violence’ national DV hotline has tri-fold handouts. Howard: Idaho legal aid gives advice to safety planning, qualifies victims for legal assistance and other support.
 3. After the call, we can look at how we can connect with federal DV numbers, Idaho legal aid and also check for local DV contact numbers.
 - iii. Additional resource sheets for homeless resources for volunteers to hand out.
 - iv. Q17-19 are added by the Continuum. Do we want to keep those questions?
 - v. Q2 -Rotate order of “I am not Homeless” so it is not the very first answer, move to bottom right.
- c. Take survey to regional coalitions for comments/feedback –Due by Dec 13th

4. Incentives:

- a. Prefunded from the Home Partnership Foundation for Boise CoC –now have funding for 500 incentives (\$5 value).
 - i. You will purchase these and send receipt to Jennifer for reimbursement. Jennifer will double check how that the Boise was awarded but was the understanding was monies to be used for incentives.

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- b. Balance of State –given additional \$1,500 (\$250 per region) use for increase in incentives or stipends or other?
 - i. Amanda, Sarah, Donna and Scott say to add to the base of the stipends. Dena says to add to the bonus of the stipends. Jennifer suggests split additional monies by increasing base from \$1,200 to \$1,300 then increase the bonus from \$4,800 to \$5,700. All agree.
 - ii. All vote to keep the number of incentives for each Region to stay the same as last year.
 - iii. Pre-Count Strategy Q9 -Jennifer gets the McDonalds cards but if you want to get incentives from other places, (Albertsons, Subway, Gas cards, etc) describe in Q9 if you need the money beforehand.

5. Regional PIT Subcommittee Update:

- a. Region 1 (Scott/Donna): Committee meeting Dec 6th. Reps committed to cover the whole region. Producing flyers and literature. City of CdA lending vehicles to do count.
- b. Region 2 (Steve/reported by Brian Dale): Met earlier this week, working on strategy form. Finding out ways to improve the count outside of Lewiston.
- c. Region 3 (Amanda): Had meeting this morning. Building on what was done last year, more concentrated, school liaisons involved. Reach out to veterans groups for more accurate count.
- d. Region 4 (Misty): Not present.
- e. Region 5 (Sarah): Met and feel comfortable to get count from Franklin County and counties in the past that they haven't gotten to count.
- f. Region 6 (Dena): Had meeting last Thursday. Separating PIT count from the Standown. Lot more volunteers this year. Meeting next wed on 15th to cover the precount. Brian (HUD) would like to join next week's meeting.
- g. Region 7 (Alissa/Howard): PMWG met yesterday. ICA has an online PIC /HIC tool but haven't got into the paper unsheltered form. Howard suggests Boise contact Amanda for the school liaisons for the Boise CoC.
- h. HUD (Brian): Willing to work with any/all PIT subcommittees. HUD conference call line is available to bring more remote areas into the call.
- i. VA (Bryan): Not present.
- j. H&W (Alicia): Supply the Peer Specialists contacts for each region to the committee. Contact Alicia if you have trouble contacting any of your region's Peer Specialists.

FOLLOW-UP ITEMS:

- a. Updated Agency lists due Nov. 30th.
- b. Pre-Count Survey: Balance of State –due Nov. 30th.

POINTS OF INFORMATION:

- Methodology:
 - BoS PIT Count Methodology approved by IHCC 10/26/2017.
 - Boise CoC will use the same methodologies as Balance of State so that the two continuums can report a Statewide count.
- Next meeting Dec. 13th at 10am MT/9am PT.

POST MEETING ACTION ITEMS:

None.