

2018 Statewide PIT Count Committee

Feb. 14, 2018 10:00am MT/ 9:00am PT

Meeting Minutes

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| Facilitator: | Jennifer Otto, Lori Stewart |
| Attendees: | Steve Thomas, Amanda Johnson, Misty McEwen, Sarah O'Banion, Dena Skinner, Brian Dale, Alacia Handy |
| Not Present: | Scott Parker, Donna Brundage, Amber Taysom, Alissa Parrish, Howard Belodoff, Bryan Bumgarner, Ginny Acevedo |

NEW ITEMS:

1. Committee Roll Call and Approve Jan Minutes:

- Roll Call.
- Reviewed and approved Jan 10, 2018 Meeting Minutes: Sarah motioned, Steve 2nd. All approve. Meeting minutes approved.

2. Regional PIT Subcommittee Update:

- **Region 1 (Scott/Donna):** Not present.
- **Region 2 (Steve):** Good PIT count. More buy in, great participation. Got gas and food incentives for distribution in areas without McDonalds. Not much out of Moscow. Still waiting for PATH surveys.
- **Region 3 (Amanda):** On track from last year. Still have 8-9 places to pick up surveys, including 211. Noticed uptick in people in cars and people from out of state (Cal & Texas) due to the natural disasters. PATH helped with the count.
- **Region 4 (Misty):** Not all surveys back yet. Surveyed all food banks. Not sure if PATH participated.
- **Region 5 (Sarah/Amber):** Went well. No count in Fort Hall area. Increase in people staying in cars. Still waiting on PATH surveys.
- **Region 6 (Dena):** Fairly well. More surveys this year in comparison to previous years, possibly because of separating from stand-down. PATH came back with lots of surveys.
- **Region 7 (Alissa/Howard):** Not present.
- **HUD (Brian):** Went with Howard to count in R7. R7 used smart phones & tablets to do an on line survey. Volunteers used their own devices. At the end of survey, clients signed it (nobody objected) and was immediately uploaded. Was nice not having paper surveys flying around. Felt safer.
- **H&W (Alicia):** Glad that PATH was helpful.
- **IHFA (Jennifer):** Asking each region if interested in doing wireless for BoS:
 - **R2** – Wifi connection concern. Not much reason to go electronic, but not against it.
 - **R3** –Worried about people using their own devices & coordinating set up between who uses paper surveys and who uses electronic.
 - **R4** –Either way.
 - **R5** –More inclined for paper surveys.
 - **R6** –Either way. Maybe use in Navigator/office setting.
 - **Alicia** –PATH said electronic went smoothly in R7. Volunteers might have issues with it. Good idea to explore
 - **Jennifer** –Will go forward researching electronic surveys and bring in August Startup meeting.

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3. Unsheltered Surveys due Friday

- a. If you use US mail, use tracking.

4. Sheltered Surveys and Housing Inventory counts Update

- a. Haven't gotten from only 2 agencies, got all others. Still waiting for Family Crisis Center and SSVF –Spokane.

5. Next Steps

- Post Count Survey
 - Jennifer will send it out soon.
- Regional Stipends
- Survey review and data entry
- Preliminary data for committee review:
 - Preliminary numbers for March meeting & have comparisons from last year. April will have finalized numbers to bring to IHCC, and then submit to HUD.

FOLLOW-UP ITEMS:

- Send in any receipts for incentive reimbursements. Will get them processed.
- Jennifer –Very grateful for all your time! Thank you!

POINTS OF INFORMATION:

- Next Meeting Wednesday Mar 14th 10am MT/ 9am PT

POST-MEETING ACTION ITEMS:

None