

# 2018 Statewide PIT Count Committee

Oct. 4, 2017 10:00am MT/ 9:00am PT

## Meeting Minutes

Facilitator:	Jennifer Otto, Lori Stewart
Attendees:	Steve Thomas, Sarah O'Banion, Dena Skinner, Alissa Parrish, Brian Dale, Bryan Bumgarner, Alacia Handy, Ginny Acevedo, Amber Taysom
Not Present:	Scott Parker, Amanda Johnson, Misty McEwen, Howard Belodoff, Tina Naillon

### **NEW ITEMS:**

#### **1. Committee Roll Call and Approve Sept Minutes:**

- a. Roll Call
- b. Reviewed and approved Sept 13, 2017 Meeting Minutes: Steve motioned, Sarah 2<sup>nd</sup>. All approve. Meeting minutes approved.

#### **2. HUD Guidance –2018:**

- a. Talks about the HIC and the PIT.
- b. Not a lot of changes.
- c. Page 5 has the changes for this year.
  - a. Gender: Changed the “Don’t identify as male, female, or transgender” to “Gender non conforming”.
  - b. DV: Changed to only asking DV questions to people fleeing.
  - c. Parenting Youth Reporting: Changed to reporting Parenting youth under 18 separately from Parenting youth 18-24.

#### **3. Sheltered and Unsheltered Methodology:**

- a. This is a summary of the methodology that references back to the HUD PIT guidance.
- b. Jennifer will send out the HUD PIT methodology guide link for reference.
- c. Sheltered Methodology:
  - a. For BoS CoC:
    - i. The PIT committee needs to approve the methodology so it can to the IHCC board meeting at the end of October for board approval.
    - ii. Methodology stays mostly the same each year.
      1. Shelter surveys for all the shelters in the state.
      2. Use the agency list to verify we have every project for the PIT count and the HIC.
      3. Non-HMIS, Non-CMIS will fill out the fillable forms to report their numbers.
      4. Chronic Homeless for non funded providers can check a box saying they don’t collect CH information and IHFA will extrapolate.
      5. We provide training how to complete the sheltered form.
    - iii. Move to accept Sheltered Methodology. Steve motioned, Ginny 2<sup>nd</sup>. All approve. Sheltered Methodology approved.
  - b. For Boise CoC:
    - i. Alissa will take the Sheltered Methodology back to the performance group and will let us know if Boise CoC accepts it.
- d. Unsheltered Methodology:
  - a. Use extrapolation tool to complete the incomplete data.

## 2018 Statewide PIT Count Committee

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- b. For BoS CoC:
  - i. Service based count, known locations. Don't have to go only on the night of the count, can send volunteers to conduct count up to one week after the night of the count.
  - ii. IHFA needs to know if there are geographic areas in the BoS that will be excluded from the unsheltered count. It is better for you to declare excluded areas if you know you are going to exclude areas in your region.
  - iii. Survey everyone.
    - 1. Return the BoS CoC's surveys to IHFA. IHFA will enter surveys into HMIS and HDX.
    - 2. Boise CoC will be doing their own survey entry into HMIS and HDX.
  - iv. Volunteers required to attend trainings. Need to fill out volunteer authorization form.
  - v. Move to accept Unsheltered Methodology: Sarah motioned, Alecia 2nd. All approve. Unsheltered Methodology approved.
- c. For Boise CoC:
  - i. Alissa will take the Unsheltered Methodology back to the performance group and will let us know if Boise CoC accepts it.

#### 4. PIT Count Standards:

- a. The 14 standards. These are the standards BoS CoC and Boise CoC are using.

#### 5. Agency List –Review and Update:

- a. Took agency list from last year. Took out some that had stopped serving homeless.
- b. Looking for beds in your region that are dedicated to serving homeless.
  - a. Primary intent of project is to serve homeless persons.
  - b. Verify homeless status as a part of the eligibility.
- c. Detox facilities, emergency rooms, jails, acute crisis or treatment centers should **not** be included on the Agency List.
- d. These agencies/programs are also going in our HIC count and also will become part of the Coordinated Entry (CE) referral list.
- e. Verify each region.
  - a. Let us know if programs should be in there or shouldn't be in there.
  - b. Let us know if you have an agency with hotel/motel vouchers to house homeless.
  - c. Community Management Information System (CMIS) is for funded DV providers.
  - d. If you need assistance getting in touch with the agencies in your area to get their information, let Jennifer know.
- f. Get updated Agency list to Jennifer by Nov 30<sup>th</sup>.

#### 6. Regional PIT Subcommittee Update:

- a. Region 1 (Scott): Not present.
- b. Region 2 (Steve): Major fundraisers this weekend so should be getting going on PIT after, in later October.
- c. Region 3 (Amanda): Not present.
- d. Region 4 (Misty): Not present.
- e. Region 5 (Sarah): Meet end of next week to start local efforts. Ginny and Sarah will be working together so should be a good count this year.
- f. Region 6 (Dena): Meeting this afternoon.
- g. Region 7 (Alissa): Will be getting in touch with Stephanie to cover Boise count information.

## **2018 Statewide PIT Count Committee**

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- h. HUD (Brian): Wants to join all the upcoming regional calls. He has a conference call line if needed.
- i. VA (Bryan): Nothing to add.
- j. H&W (Alicia): PATH Peer Specialist will be meeting in Boise next week. Will make an announcement to get the peer specialists involved in the PIT count. If the regions need contact info for your region's peer specialists, let Alicia know.
- k. Chair (Jennifer): Does the VA have any strategy to count veterans? Brian: Not really but can talk with Anna (manager in Portland).
- l. Youth (Ginny): Is pulling Amber in to cover more of the youth count.

### **FOLLOW-UP ITEMS:**

- a. Alissa: Boise CoC will take the methodologies back to the PMWG and will let us know if Boise CoC accepts both the Sheltered and Unsheltered Methodologies.
- b. Alissa: Will report back on which workflow the PMWG decides on: if Boise will either collect their surveys or IHFA will collect Boise's surveys.

### **POINTS OF INFORMATION:**

- Next meeting Wed. November 8th at 10am MT/9am PT.
- IHCC On-Site Meeting – October 26th & 27th in Boise
  - Done a little different this year. The PIT committee will not be attending.

### **POST MEETING ACTION ITEMS:**

None.