

2018 Statewide PIT Count Committee

Dec. 13, 2017 10:00am MT/ 9:00am PT

Meeting Minutes

Facilitator:	Jennifer Otto, Lori Stewart
Attendees:	Donna Brundage, Amanda Johnson, Sarah O'Banion, Amber Taysom, Dena Skinner, Alissa Parrish, Alacia Handy
Not Present:	Scott Parker, Steve Thomas, Misty McEwen, Howard Belodoff, Brian Dale, Bryan Bumgarner, Ginny Acevedo

NEW ITEMS:

1. Committee Roll Call and Approve Nov Minutes:

- a. Roll Call
- b. Reviewed and approved Nov. 8, 2017 Meeting Minutes: Dena motioned, Donna 2nd. All approve. Meeting minutes approved.

2. Regional PIT Subcommittee Update:

- a. Region 1 (Scott/Donna): Greg has received permission from District Manager for felony probation to have survey takers in lobby. Both Food Banks in Kootenai County are on board. Adrienne has spoken with Gar at 2nd Street. The Recovery Center and Probation will be helping with volunteers. The Presbyterians will allow us to survey during their community meal. Debbie has secured support form LCSC for social work volunteers. Donna will be doing a presentation in Boundary County on Jan 5th. We have received a list of contacts in Shoshone County and Carissa will follow up with that. Three volunteers will be riding buses and Debbie has secured permission to utilize social work students at Lewis and Clark State College.
- b. Region 2 (Steve): Not present.
- c. Region 3 (Amanda): Met yesterday. Presenting to Vets in Treasure Valley. Reaching out to National Guard also. Trying to count veterans. WICAP homeless liaisons reaching out to them individually. Meeting next week to meet with committed members. Sent out food bank letters. Focus on youth homeless, trying to keep contact with them. Flyers handed out to increase awareness. Resource meeting to increase locations for surveying. Volunteers training at the agency's request.
- d. Region 4 (Misty): Not present.
- e. Region 5 (Sarah/Amber): Met several times and have identified site in Franklin county and connection with the tribes. Some in Pocatello and more urban areas. Working with school counselors and homeless liaisons for Youth count. Leslie is taking them surveys and incentives. Amber reached out to ISU for a site there. Volunteers training mid Jan. at the region coalition meeting.
- f. Region 6 (Dena): Have met a couple of times. Many volunteers. Shooting for Jan 11 for training.
- g. Region 7 (Alissa/Howard): ICA was here last week and met with PMWG, working on methodology. Finalizing online tools. Getting paper surveys in case the online doesn't work. Mid Jan for volunteer trainings.
- h. HUD (Brian): Not present.
- i. VA (Bryan): Not present.
- j. H&W (Alicia): Add agenda item to incorporate the PATH Peer Specialists to help conduct the count.

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3. 2017 Unsheltered Survey Forms:

- a. Comments/Suggestions/Updates:
 - i. Region 1: Was very happy with survey.
 - ii. Region 3: Change the order of 'I am not homeless' to last spot.
 - iii. Region 7: Didn't look at it but she can get back with any comments or suggestions.
- b. Approve for Final: All approved.

4. PATH Peer Specialists Survey Process:

- a. Peer specialists will administer the PIT Count survey to everyone they talk to during the week of the count. They will need to attend your trainings and get surveys and incentives.

They should be surveying everyone they come into contact with that week during Street Outreach. Employed by Jannus, they work only 19 hrs a week. Every region in the state does Street Outreach or serves At Risk of Homelessness AND has a mental illness to qualify for the PATH program. Regions will work on getting the PATH Peer Specialists together.

The list of PATH Peer Specialists for each Region is attached to the end of this document. IHFA can get the surveys to them but the incentives would be regionally distributed. We can give the list of the trainings for each region to the PATH Peer Specialists.

Need volunteer liability forms signed.

5. Regional Training –Update Training:

- a. Regional Training Plans (IHFA PowerPoint available for your trainings)
- b. Webinars-Unsheltered and Sheltered Dates TBD
 - i. Tentatively scheduled: Unsheltered Jan 24th and 26th; Sheltered/HIC Jan 26th and 29th. Each region could have volunteers to attend the Unsheltered training, if they cannot attend yours. However, It's a more general training, not specific to any region, but they are welcome to come.

6. HIC (Committee review)

- a. There were no changes to these. They go directly to the agencies. IHFA will send them out and collect them back. Region 7 is doing their own.

7. 2017 Sheltered Form (Committee review)

- a. There were no changes to these. They go directly to the agencies. IHFA will send them out and collect them back. Region 7 is doing their own.

8. Youth PIT Count Resources.

- a. Attached is the Promising Practices for Counting Youth, which has good suggestions. Has links on page 4. Big push on outreach of youth. Post survey will specifically ask what you did to outreach youth.

FOLLOW-UP ITEMS:

- a. Updated Agency lists due Nov. 30th. –Please return ASAP. Haven't gotten anyone's back yet. Please each region needs to update to add new, tell if anyone closed. Or tell us all is good. Sarah (Region 5) has sent hers in during this meeting.
- b. If you have regional resource cards / sheets that need to have color copies, IHFA can do these to send to you. Let us know and we are happy to print them for you.

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c. Will be sending out surveys and incentives by end of Dec.

POINTS OF INFORMATION:

- Next meeting Wed Jan. 10, 2018 at 10am MT/9am PT.

POST MEETING ACTION ITEMS:

None.

Regional PATH Peer Specialist/Specialist – Updated 9/28/17

Reg. 1 – Coeur d’Alene

Joy Fryman – jfryman@jannus.org, ph. 208-625-0410

Lois Witten – lwitten@jannus.org, ph. 208-930-2003

Reg. 2 – Lewiston/Moscow

Annette Hatfield in Moscow – ahatfield@jannus.org, ph. 208-874-7112

Tabitha Shears in Lewiston – tshears@jannus.org, ph. 208-848-6052

Reg. 3 – Nampa/Caldwell

Jimi Holcroft – jholcroft@jannus.org, ph. 208-869-0675

Reg. 4 – Boise area

Gayle Black – gblack@jannus.org, ph. 208-994-9545

Devin Pugmire – dpugmire@jannus.org, ph. 208-994-9786

Joshua Traughber – jtraughber@jannus.org, ph. 208-860-3980

Reg. 5 – Twin Falls

Cecil Gailey – cgailey@jannus.org, ph. 208-401-8725

Reg. 6 – Pocatello-

Jeffre Miller – jmiller@jannus.org, ph. 208-241-5194

Tracie Hansen – thansen@jannus.org, ph. 208-242-6669

Reg. 7 – Idaho Falls

Mesha Taylor – mtaylor@jannus.org, ph. 208-270-9922