

# 2019 Statewide PIT Count Committee

Nov 14, 2018 2:00pm MT/ 1:00pm PT

## Meeting Minutes

<b>Facilitator:</b>	Jennifer Otto,
<b>Attendees:</b>	Donna Brundage, Sara O'Banion, Amber Taysom, Karlee Boese, Dena Skinner, Alissa Parrish, Lori Stewart, Alicia Dart-Clegg
<b>Not Present:</b>	Scott Parker, Steve Thomas, Amanda Johnson, Misty McEwen, Alacia Handy, Suzanne Peck, Ginny Acevedo, Brian Dale, Bryan Bumgarner,

### 1. Committee Roll Call and Approve Oct minutes:

### 2. Proposed Unsheltered Survey Changes:

- Removed SSDI question.
- Removed top question of "Please indicate the one that best describes your situation – Individual; family experiencing homelessness; imminent risk; not homeless.
- Removed conditional question 'Including this time, have you ever been homeless staying on the streets, in a place not meant for human habitation or in an emergency shelter in the last 3 years...'

**Draft B:** Closest to last year, changed flow to end survey if sheltered.

**Draft E:** Demographics at bottom.

**Draft F:** Demographics at top; formatted differently, column instead.

Donna likes to end survey if not qualified. Committee likes Demographics at end. Sara motioned to accept Draft E as the unsheltered survey for 2019. Dena second, All approve.

### 3. Regional PIT Subcommittee Update

**R1-** Had training in Nov. with 6 people and Brian Dale called in. Next meeting is Dec 10<sup>th</sup>. Early Head start people to volunteer to be the homeless person to practice with the new survey takers. Getting Bonners Ferry engaged; Sandpoint community resource center using social media. HUD provided a link to us for social media.

**R2-** Not present.

**R3-** Not present.

**R4-** Not present.

**R5-** Identified more sites to connect to survey. Trying to determine to survey or not to survey some rural places. Libraries to get out to rural sites to do surveys. Struggling to get Fort Hall to participate.

**R6-** Haven't started. Will be at either end of Nov. or early Dec.

**R7-** Met yesterday. Using tools from last year. Starting with volunteers.

**Jennifer** – IHFA will get power point out.

### 4. PIT Count and HIC CPD Notice

Here is the link: [CPD Notice 18-08-2019 PIT and HIC](#)

No changes to PIT; Administration changes to HIC.

### 5. PIT Count Posters and Social Media

**R1-** Printed their own.

**R2-R4-** not present.

**R5-** wants 10 copies of 11x17 English; 5 copies of 11x17 Spanish.

**R6-** wants 10 copies of 11x17 English; 3 copies of 11x17 Spanish.

**R7-** does not need any.

### 6. Incentives –Same allocation as last year?

Sara motion to keep the incentives the same as last year. Donna second. All approve.

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### **FOLLOW-UP ITEMS:**

- PIT fact Sheet; Homeless Connect Access Points; HC Referral cards
  - Jenn is still working on this. Dana with Homeless Connect putting together resource cards for each region.

### **POINTS OF INFORMATION:**

#### **Next Meeting**

Wed. December 12 at 2pm MT / 1pm PT

### **POST-MEETING ACTION ITEMS:**

- Pre-Count surveys due December 12th
  - List your plans, if you are excluding areas and say how you are going to use your incentives (McDonalds from IHFA, McDonalds from your area, some other cards you purchase and submit to reimbursement, etc.)