

# 2019 Statewide PIT Count Committee

Aug 28, 2018 11:00am MT/ 10:00am PT

## Kick-Off 2019 Meeting Minutes

<b>Facilitator:</b>	Jennifer Otto, Lori Stewart
<b>Attendees:</b>	Scott Parker, Donna Brundage, Steve Thomas, Amanda Johnson, Sara O’Banion, Karlee Boese, Dena Skinner, Brian Dale, Suzanne Peck, Alacia Handy, Alicia Clegg
<b>Not Present:</b>	Misty McEwen, Amber Tayson, Alissa Parrish, Bryan Bumgarner, Ginny Acevedo

### 1. Committee Introductions:

- a. Introductions –Update to the Membership Contact Information.
- b. Committee nominations and elections:
  - i. Chair –Jennifer Otto: Lori nominated Jennifer Otto. Steve 2<sup>nd</sup>. All approve. Jennifer Otto will continue to Chair.
  - ii. Vice Chair –Vacant: Jenn nominated Steve Thomas. Sara 2<sup>nd</sup>. All approve. Steve Thomas will be the Vice Chair.
  - iii. Secretary –Lori Stewart: Jenn nominated Lori. Suzanne 2<sup>nd</sup>. All approved. Lori Stewart will continue to be the Secretary.

### 2. Final 2018 PIT Reports:

<https://www.idahohousing.com/homelessness-services-programs/hmis>

- a. Feel free to share the 2018 PIT reports in the link above. IHFA can print color copies and have available if requested.
- b. Notice 2018 has the Unsheltered broken out by Vehicle, non housing and outside.

### 3. Point-In-Time Count Overview (PIT Idaho Style):

- a. PIT Date – proposed January 30, 2019.
  - a. Amanda suggested moving it to Jan 23, 2019 because of the experience from last year she felt people were missed because it was so late in the month.
  - b. Need to talk with Boise CoC to see when they will be doing their count. Needs to be the same day.
  - c. Talk more about it in Sept. meeting.
- b. Unsheltered and Sheltered Methodology:
  - a. We will be using the same Methodology as last year.
  - b. Actual count. Not an estimate or sampling.
  - c. Count done the last 10 days of January.
  - d. Conducted by the Regional Housing Coalitions, Boise CoC and IHFA.
  - e. Methods include shelter surveys, street and known locations counts and service based surveys.
  - f. Information is entered, compiled and validated in HMIS.
- c. HUD homeless definition:
  - a. Unsheltered: resides in places not meant for human habitation.
  - b. Sheltered: reside in Emergency Shelter, Transition Housing or Supportive Housing.
  - c. This definition doesn’t include the Precariously Housed: Persons staying with friends or family, hotel/motel, treatment facility or in jail.
- d. HUD and Statewide Reporting:
  - a. Each CoC will be responsible for their own CoC’s PIT count data into HMIS and entry into HUD-HDX.

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- e. 2019 PIT Count Upgrade:
  - a. The CoC Application has pointed questions for the PIT count. Refers to the “Data Quality” by focusing on these 5 specific areas below:
    - i. Communication and Outreach
    - ii. Prior Years success and failures
    - iii. Implement new technologies and strategies
    - iv. Focus on Unsheltered
    - v. Strengthen Youth, Vets, Families and CH Count and Outreach
  - b. We will be covering this more in-depth in Sept meeting

#### 4. HUD PIT Count Planning Worksheet:

- a. Committee will use the HUD PIT Count Worksheet document to track the count activities again this year.

#### 5. Regional PIT Subcommittee Update:

Brief updates on each regions PIT committees. Have you started meeting yet? Who’s leading your committee? General Plans, etc.

- a. Region 1 (Scott/Donna): First meeting will be Oct 2<sup>nd</sup>. Look at the best places from last year.
- b. Region 3 (Amanda): Same committee but will be including Homeless Connect.

#### 6. Meeting Schedule

- a. Jenn polled the members to see what days/time would not work for them. She would review the options that were open and get a doodle poll out to finalize what the best day/time to have meeting.

#### FOLLOW-UP ITEMS:

#### POINTS OF INFORMATION:

- HUD PIT Count eLearning module –  
<https://www.hudexchange.info/trainings/courses/point-in-time-pit-count-standards-and-methodologies>
  - If you are new to the PIT committee, this is a good read to get basic info on the PIT count.
- PIT Count Methodology Guide  
<https://www.hudexchange.info/resources/documents/PIT-Count-Methodology-Guide.pdf>
- IHCC On-Site Meeting – October 25<sup>th</sup> & 26<sup>th</sup> in Boise
  - 1. No committee members
  - 2. PIT Methodology Approval

#### POST-MEETING ACTION ITEMS: