

2019 Statewide PIT Count Committee

Sept 19, 2018 2:00pm MT/ 1:00pm PT

Meeting Minutes

Facilitator:	Jennifer Otto, Lori Stewart
Attendees:	Steve Thomas, Misty McEwen, Sara O'Banion, Leslie Foltz, Dena Skinner, Alissa Parrish, Suzanne Peck, Alacia Handy, Bryan Bumgarner, Alicia Clegg
Not Present:	Scott Parker, Donna Brundage, Amanda Johnson, Amber Tayson, Karlee Boese, Ginny Acevedo, Brian Dale

1. Committee Roll Call and Approve August Minutes:

- a. Roll Call.
- b. Reviewed and approved Aug 28, 2018 Meeting Minutes: Steve motioned, Sarah 2nd. All approve. Meeting minutes approved.

2. Sheltered and Unsheltered Methodology –Approve for IHCC Board Presentation:

- a. Methodology hasn't changed. Identifying places to survey, survey everyone within survey guidelines. Street/ known location count, not a night of count.
- b. Needs to be approved for IHCC.
 - i. Steve motioned, Alacia 2nd. All approve. Methodology approved.
 - ii. Will be submitting in October's IHCC meeting.

3. 2019 PIT Count –Proposed “Data Quality” Process Improvements:

Several questions on the CoC Application address the PIT count. Discuss the following to strengthen our count:

5 Focus Areas- Review and Prioritize Activities–Will Do/Nice To Do/Wish We Could Do/Don't Do

- a. Communication and Outreach:
 - a. WILL DO -Develop a PIT Fact Sheet
 - b. WILL DO – Use Homeless Connect resource cards (English and Spanish).
 - c. WILL DO –Share the 2018 PIT Count Regional Reports (or we can print hard copies for you to distribute).
 - d. WILL DO- Share the Idaho Community Homeless Report (or we can print hard copies for you to distribute).
 - e. WILL DO –Outreach to City officials.
 - i. Send to City Council.
 - f. WILL Do -Suzanne will provide information at the Homeless Liaison meetings
- b. Prior Years successes and failures:
 - a. NICE TO DO (not right now) –Last 2 years Post count survey (most/least successful)
 - i. Steve says not much value
 - b. DON'T DO–See known locations from Prior years.
 - i. R2 –Not needed.
 - ii. R4, R5 and R6 –no preference.
 - iii. R1 and R3 –Check if they want locations.
 - c. WILL DO –Continue to work closely with the PATH Peer Specialist
 - i. Alacia will give us link to find Peer Specialists in each Region
- c. Implement new technologies and strategies:
 - a. WILL DO –Involve Homeless Connect Access Points to survey for the entire week.
 - i. Have to clear it with the Homeless Connect Committee.

2019 Statewide PIT Count Committee

- b. Will – Do Online Forms:
 - i. Use On-line Forms for Shelters not in HMIS
 - ii. Use On-line forms for the HIC.
- c. Wish We Could DO – Use Mobile app for Unsheltered Surveys
- d. WILL DO – Work with 211 or other agencies to explore conducting surveys over the phone.
- e. Will DO - Post PIT count date and contact info on organizations web sites, social media, Facebook.

Discuss more in October PIT meeting:

- d. Focus on Unsheltered.
- e. Strengthen Youth, Veterans, Families and CH count and Outreach.

4. ConPlan Jurisdiction Contacts –Please review and submit any changes:

- a. Verify your Region’s contacts.

5. Regional PIT Subcommittee Update:

- a. Regional committees are just starting to meet.

FOLLOW-UP ITEMS:

PIT Count date will be Wed Jan 23, 2019.

Meeting Schedule

- a. PIT Committee meetings will be the 2nd Wednesday of the month at 2pm MT/1pm PT.
 - i. Sept 19, Oct 10, Nov 14, Dec 12, Jan 9, Feb 13, Mar 13, Apr 10 and May 8

Documents for the PIT Committee can be found at:

https://drive.google.com/open?id=1T-MeY5A0b_I-7O_Nyjbkn9LAE4tlBEmN

POINTS OF INFORMATION:

POST-MEETING ACTION ITEMS:

Next Meeting

Wed. October 10th at 2pm MT/1pm PT