

# 2019 Statewide PIT Count Committee

Oct 10, 2018 2:00pm MT/ 1:00pm PT

## Meeting Minutes

<b>Facilitator:</b>	Jennifer Otto,
<b>Attendees:</b>	Scott Parker, Donna Brundage, Steve Thomas, Amanda Johnson, Misty McEwen, Sara O'Banion, Amber Taysom, Karlee Boese, Alissa Parrish, Alacia Handy, Alicia Clegg
<b>Not Present:</b>	Dena Skinner, Suzanne Peck, Ginny Acevedo, Brian Dale, Bryan Bumgarner, Lori Stewart

### 1. Committee Roll Call and Approve Sept minutes

### 2. Finish – Proposed “Data Quality” Process Improvements

#### 5 Focus Areas - Review and Prioritize Activities – Will Do/Nice to Do/Wish we could do/Don't Do

- ❖ Communication and Outreach
- ❖ Prior Years successes and failures
- ❖ Implement new technologies and strategies
- ❖ Focus on Unsheltered

The committee likes the survey as it is because it is easier to train and they are familiar with it. Any changes should be small and only with a specific purpose and not just to change the format etc. Changes discussed included:

- Revamp survey to give the option to stop the survey if the participant indicates they were NOT in an unsheltered situation. This could save time with volunteers and incentives. There will be a draft version available in the Nov meeting.
- Some Regions would like to continue to survey everyone and give out the incentives as people count on them, it helps to get them to participate and creates “good-will” with the agencies that allow surveying at their facility. This would be left up to the Regions to decide if they wanted to give incentives to non-unsheltered or not. Jennifer mentioned that there may be less funding geared toward incentives in the future, and using the funding for other PIT Activities, but most Regions get other incentives and they could continue to use those.
- Majority of the committee was not in favor of adding additional questions such as “Have you stayed in an Emergency Shelter in the last 3/6/12 months”, unless there was a specific purpose such as the CoC application or HUD best practices.
- Discussed removing or changing the Reasons/Situations of becoming and staying homeless to just indicate the primary reason but there was not a consensus on either option so they will stay the same
- Committee decided to remove the SSDI/SSI question because many people don't want to answer
- We will look at trying to make the Length of Stay questions in the middle of the survey more clear – these are important as they identify the chronic homeless. Jennifer will check other surveys and try to draft some options on asking about LOS.

- ❖ Strengthen Youth, Veterans, Families and CH Count and Outreach

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This would be primarily for outreach purposes, making sure all community partners, especially youth, veteran, family and CH projects, are aware of the count and if they might want to volunteer. Outreach to these populations are included in the CoC Application and this way we can point to a process and strategy to show that we are outreaching and working with special populations.

- Each Region will work on identifying all YOUTH programs in their area working with at-risk, homeless or disadvantaged youth such as Boys/Girls Club, LGBTQ groups (contact the regional HOPWA provider for help), after-school programs etc.
- Same thing as above for any programs that work with veterans.
- Will work closely with Suzanne Peck (Dept of Ed) as our contact with the school homeless liaisons for outreach to families
- Will continue to work closely with the PATH Peer Specialist for street outreach/CH. Alicia Handy (DHW) will talk to them about the PIT Count during their annual on-site meeting in October

### 3. Pre-Count Strategy Form (Region 1-6) - Due December 12<sup>th</sup>

Other than dates the strategy form is the same as last year. Youth Providers should be recorded under question 5.

### 4. Regional PIT Subcommittee Update

**R1** – Steering Committee group has met and started planning and outreach. Working with Head Start and DV and getting volunteers. Police will be out of uniform and going to camping areas. Committee has outreached to the counties. Volunteer training and role playing is scheduled for Nov 6<sup>th</sup>.

**R2**- Committee met in September and started planning regional events. Moscow will be more involved in the count this year. Meals will be held every night of the count to help survey

**R3**-

**R4** – Have not met yet

**R5** – Have not met yet. One thing they do plan to do different this year is to send volunteers to the agencies to conduct the survey rather than counting on the agencies to remember to do the surveys.

**R6**- NA

**R7** –Have not met yet. Will use the on-line PIT tool that they used last year

**Alicia** – Will give the PATH Peer Specialist the PIT Coordinator contact information at the annual meeting.

### **FOLLOW-UP ITEMS:**

PATH Peer Specialists Contact Information <http://idahopath.org/peer/>

### **POINTS OF INFORMATION:**

- PIT Count Date: Wed Jan 23, 2019.
- Meeting Schedule: 2<sup>nd</sup> Wednesday of the month at 2pm MT/1pm PT.
- Documents for the PIT Committee can be found at:

<https://drive.google.com/open?id=1T-MeY5A0b I-7O Nyjbkn9LAE4tlBEmN>

### **Next Meeting**

Wed. November 14 at 2pm MT/1PM PT

### **POST-MEETING ACTION ITEMS:**

Develop a PIT Count Fact Sheet

Talk with Homeless Connect Access Points about conducting surveys