

**Dec 12, 2018 2:00pm MT/ 1:00pm PT
Meeting Minutes**

Facilitator:	Jennifer Otto
Attendees:	Scott Parker, Donna Brundage, Amanda Johnson, Misty McEwen, Sarah O'Banion, Karlee Boese, Dena Skinner, Brian Dale, Suzanne Peck, Alacia Handy, Jennifer Otto, Alicia Dart-Clett
Not Present:	Steve Thomas, Amber Taysom, Brian Bumgarner, Ginny Acevedo, Alissa Parrish, Lori Stewart

1. Committee Roll Call and Approve November minutes.

2. Regional PIT Subcommittee Update:

R6- Have volunteers lined up through the Community College and through Eastern Idaho Public Health, also agencies involved in the count. Have been talking to surrounding areas and organizations located in them like food pantries and shelters- getting them geared up and prepared.

R5- Pleased with new sites that have been identified for the count, still making sure they'll be allowed to count at those locations. Identifying volunteers through ISU. Region has allocated additional money for incentives- gas cards or gift cards to restaurants in specific towns/rural areas. Have good contact with H&W and the schools, reaching out to social workers and community resource officers.

R4- Identifying volunteers through CSI, also have a group from the Social Security Office that will help, relying also on spreadsheets from last year that list sites in different small towns in the region as well as volunteers that can survey in those locations where there aren't agencies.

R3- Struggling with a smaller committee this year than in years past. Working with volunteers from NNU, students will be volunteers in places we don't have agencies. Will be distributing hygiene backpacks again this year. In contact with PATH Peer Specialist for the region and will be meeting with them after Christmas, good to be on board with PATH early. Committee will be meeting once more before the end of the year.

R2- Absent/no update.

R1- Have had success in involving Navigators in Kootenai County and Silver Valley, in addition to Benewah and Shoshone County, have also made contact with Bonner's Ferry in Boundary County. Only county that we haven't had success with so far is Bonner County, working with Goodwill SSVF to get in touch with people up there. Have a game plan and a spreadsheet with volunteer shifts, getting in touch with the city police for ride-alongs. Have Navigators, Head Start, and Safe Passage on board and are feeling pretty good about preparation this year.

Brian Dale- Reminded people with the Idaho Rural Partnership that the PIT count is coming up and what the date is. Agencies involved there can be great assets as well.

Suzanne Peck- Can send you the most updated list of the homeless liasons by region so that everyone can look at those and reach out to them if they haven't already.

Alacia Handy- Thanks for including contact information for PATH Peer Specialists on the agenda. I also shared the contact information for the Regional PIT committees with the PATH Peer Specialists, good to hear that some of the regions have been in touch with their Peer Specialists.

IHFA is still working on and expecting to have pocket resource guides for all of the regions and hoping to have those out to you before the count.

3. Agency List

- A.** First tab on the Agency List spreadsheet is the “usual suspects”- agencies and resources we regularly work with, organized by region, they are programs that specifically work with people that are literally homeless according to HUD’s definition. Some on that list are non-HMIS providers, sometimes we’re less in touch with those programs or agencies- let us know if there are additional agencies to add to that list or agencies on that list that have closed.
- B.** Second tab on the Agency List spreadsheet is a new one, working on a list of agencies that work with people that might be homeless by other federal standards than HUD’s so that we’re aware of them and their services. Trying to get a list by region to help not only with PIT but also year-round with the CoC. Please add to that list for your Region.

4. Regional Training- Update. Training.

- A.** We’ll be doing trainings like last year, two unsheltered and two sheltered/HIC trainings. Will share the PowerPoint from those trainings. They’re good for people new to the PIT Count, will be going through the basics as well as the new survey.
- B.** They’ll be webinars, will try to record them and get them posted. Invites will be sent out to everyone on that Agency List and will be sent out by IHFA.

5. Unsheltered Survey

- A.** Sent out what will be the final form (after correcting the date on question #2). IHFA will print double-sided color copies and send them out with the incentives. Can always print more, just let us know.
- B.** Can instruct volunteers to conduct the whole survey if you would like to, survey was modified this year to focus on surveying unsheltered.

FOLLOW-UP ITEMS:

POINTS OF INFORMATION:

Next meeting is Wednesday, January 16th 2019 2 PM MT

POST-MEETING ACTION ITEMS:

Review Agency List and add to it as you can for your region.